	COMENIUS UNIVERSITY IN BRATISLAVA Jessenius Faculty of Medicine in Martin	INTERNAL REGULATION No. 10/2020 Copy No.: 1
	Measures related to the organization of a study at the JFMED CU in Martin due to the current epidemiological situation caused by SARS-CoV-2019 coronavirus and related disease COVID-19	


INTERNAL REGULATION No. 10/2020

Measures related to the organization of a study at the JFMED CU in Martin due to the current epidemiological situation caused by SARS-CoV-2019 coronavirus and related disease COVID-19

IR written by: prof. MUDr. Mgr. Juraj Mokřý, PhD.	Date: 29.3.2020	Signature:
IR agreed by: Board of JFMED CU	Date: 30.3.2020	Signature:
IR approved by: prof. MUDr. Andrea Čalkovská, DrSc., dean of JFMED CU	Date: 31.3.2020	Signature:
Number of copies: 2 Copy No. 1 – Dean's secretariat Copy No. 2 – Study Department	Valid from: 31.3.2020	Effective from: 31.3.2020

Updates and amendments of the Internal Regulation:

Amendment 1:	Amendment 2:	Amendment 3:	Amendment 4:
Date: Signature:	Date: Signature:	Date: Signature:	Date: Signature:

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In accordance with Art. 22, par. 2, letter o) of the Statute of the Jessenius Faculty of Medicine, CU in Martin, as amended, and after approval by the Board of the Jessenius Faculty of Medicine, CU in Martin, I issue the following measures on 30 March 2020 electronically


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Due to the restrictions of the attendance method of teaching process and travel restrictions as well as the quarantine measures, and in accordance with the Rector's recommendation on the organization of study at Comenius University in Bratislava (CU) issued after approval by the Rector's Collegium on 27 March 2020, I issue the following measures:


1. Summer semester calendar of the AY 2019/2020 has been amended:
 - a) teaching period of summer semester until 22. 5. 2020
 - b) examination period from 25. 5. 2020 until 4. 7. 2020 and later from 17. 8. until 31. 8. 2020 for regular exam dates and retakes – *reason: necessary measure to be taken due to the current travel restrictions for Slovak citizens, but particularly for international students.*
2. The state exams will be conducted also during the interruption of attendance method of teaching process with necessary changes in the schedule of the state exams so that the study can be completed by the end of June - *reason: an urgent need to ensure sufficient number of qualified healthcare professionals which will be required by our healthcare system in a short period of time.*
3. The change of place and the method of conducting the state exams and defence of diploma thesis as well as other exams during interruption period of attendance method of teaching process and, in case of international students, also after its renewal (if restrictions of cross-border movement remain in place) conducting the state exams through video conferences, while the maximum objectivity of this form of examination¹ will be ensured - *reason: the impossibility to stay at a dormitory, travel restrictions and mobility of Slovak citizens, as well as the situation when international students are not able to come back to the SR due to restrictions at the Slovak borders, or travel bans in their home countries.*
4. Diploma Thesis submission as well as their assessment are to be carried out electronically via AIS-2² only – *reason: avoiding meeting people at the dean's office and workplaces, travel restrictions for both Slovak and international students, the impossibility to ensure printing and binding the diploma thesis due to a closure of respective services.*
5. Deadline for diploma thesis submission is postponed as follows (deadline for uploading to AIS):

¹ Further instructions for conducting on-line exams and on-line state exams, and diploma thesis defence through video conferences will be published in separate document.

² Further instructions on how to submit diploma thesis and send required enclosures (licence agreement, thesis assignment duly signed, a title page) will be published in separate document.

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- a) by 30. 4. 2020 at the latest: General Medicine study program in Slovak as well English language (6th year), Dental Medicine, bachelor and master study programs of Nursing, Midwifery, Public Health – **reason:** *deadline is 21 days before the defence, scheduled defence in late May and early June, personal delivery of final thesis is not required*
- b) by 10. 8. 2020 at the latest: General Medicine study program in Slovak as well English language (5th year) – **reason:** *scheduled defence in the second week of September, personal delivery of final thesis is not required*
6. Postgraduate PhD. study continues according to the approved schedule for the academic year 2019/2020, with a new deadline for PhD. thesis submission (electronically) by April 30, 2020.
7. Change of graduation date with a preliminary postponement to the end of August - **reason:** *due to the current epidemiological situation and travel restrictions, it will most probably not be possible to organize such events as originally scheduled.*
8. The entry exam dates are being moved and will be held between 22nd and 26th June, to accommodate the new A-level exam dates. This date may still change, should the A-level exams dates be moved again. The University will accept applicants who were not able to sit the A-level exam in time for the entry exams and offer them a conditional place. Such applicants will need to submit their A-level results/certificate at the start of the term.
Reason: *the A-level exam date change*
9. Conditional places to be offered to PhD applicants who were unable to complete their postgraduate studies in time for the application process.
Reason: *State exam date change.*
10. During the suspension of face-face meeting, we recommend that the clinical supervisors use the variety of online platforms for communicating, knowledge testing and general catch-ups with their students/trainers. The clinical supervisors need to ensure that online teaching and testing is delivered in line with the standard course syllabus.
Reason: *enable students to continue studying in the next academic year.*
11. Consider moving the practical parts of the teaching to the following year for subjects that cannot be delivered online and those that continue into the next academic year.
Reason: *enable students to continue studying in the next academic year.*
12. We recommend that the clinical supervisors recognise their trainees' practical training they have undertaken in hospitals, surgeries, nursing homes and other relevant health-care providers during the state of emergency; be it volunteering, internships or any other relevant practical experience.
The onus for health and safety of students and/or trainees lies with the relevant health-care provider. The JFMED CU cannot assume any responsibility for safety and/wellbeing of its students/trainees while volunteering and/or undertaking internships with external health providers.

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The extend of the practical experience gained while undertaking such assignments will be assessed and signed-off by the clinical supervisor and/or by the Vice-Dean. The Study department will be responsible for the administration of this task.³

Reasons: *suspension of face-to-face learning at the University Teaching Hospital Martin, enable students to complete their practical study requirements*

13. It is no longer necessary to write the grades in the students' gradebooks and their subsequent checking at the Study department. The grades should continue to be registered electronically.

Reasons: *to minimise face-to-face contact between students and the clinicians, avoid visits to hospital clinics and facilities*

14. Enable all students and particularly those who are about to complete their study at JFMED CU access to online learning resources.

Reasons: *students to be able to access all necessary training materials in order to prepare for their state exam, to minimise face-to-face contact.*

The current measures are valid now and, as the situation evolves, can be changed at anytime.

The latest updates will be published on the JFMED CU webpages.

prof. Andrea Čalkovská, M.D.,DSc.
the dean

³ The template of practice confirmation will be published as a separate document.