	<b>JESSENIUS FACULTY OF MEDICINE IN MARTIN, COMENIUS UNIVERSITY</b>	Int. doc. no.: IR 29/2024 Copy no.: 1 Archiving for: 10 r.
	Further conditions of admission to the undergraduate study programmes, joint programme of undergraduate and postgraduate cycles and graduate study programmes at JFMED CU for the academic year 2025/2026	


### INTERNAL REGULATION no. 29/2024

Further conditions of admission to the undergraduate study programmes, joint programme of undergraduate and postgraduate cycles and graduate study programmes at JFMED CU for the academic year 2025/2026

<b>IR prepared by:</b> prof. Mgr. Juraj Mokry, M.D., PhD. – requirements for the study programme of General Medicine - teaching in the Slovak language Martin Janik, M.D., PhD. - requirements for the study programme of General Medicine - teaching in the English language Assoc. Prof. Dagmar Statelová, M.D., CSc. – requirements for the study programme of Dentistry, Assoc. Prof. Mgr. Martina Bašková, PhD. – requirements for non-medical study programmes	<b>Date:</b> 02. 09. 2024	<b>Signature:</b>
<b>IR considered by:</b> AS of JFMED	<b>Date:</b> 08. 10. 2024	<b>Signature:</b>
<b>IR approved by:</b> prof. Andrea Čalkovská, M.D., DSc., Dean of JFMED CU	<b>Date:</b> 08. 10. 2024	<b>Signature:</b>
<b>No. of copies: 2</b> Copy no. 1 – The office of the Dean of JFMED Copy no. 2 – Study department	<b>Valid from:</b> 08. 10. 2024	<b>Effective date:</b> 01. 12. 2024


#### Updates, amendments and additions to the internal regulation:

<b>Amendment 1:</b> Date: Signature:	<b>Amendment 2:</b> Date: Signature	<b>Amendment 3:</b> Date: Signature
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In accordance with §57 of Act No. 131/2002 Coll. on Higher Education and on Amendments to Other Acts as amended, in accordance with the Rules of the Admission Procedure at Comenius University<sup>1</sup>, after discussion in the Management Board on 2 September 2024 and after discussion and approval by the Academic Senate of the Faculty of Medicine of Comenius University according to the Statute of the Faculty of Medicine of Comenius University<sup>2</sup>, I hereby issue the following

**„Further conditions of admission to the undergraduate study programmes, joint programme of undergraduate and postgraduate cycles and graduate study programmes at JFMED CU for the academic year 2025/2026“.**

### **Article 1 General provisions**

1) The admission procedure at the Faculty of Medicine of Comenius University is generally governed by the Internal Regulation of Comenius University No.4/2021 "Conditions of Admission to the Faculty of Medicine of Comenius University" and this Internal Regulation, which specifies further conditions of admission for the academic year 2025/2026 at the Faculty of Medicine of Comenius University.<sup>3</sup>

2) For the academic year 2025/2026, the JLF UK will conduct admission procedures for accredited study programmes of joint programme of undergraduate and postgraduate cycles General Medicine and Dentistry, undergraduate study programmes Nursing, Public Health and Midwifery and graduate programmes Nursing, Midwifery and Public Health.

3) The aim of the admissions procedure is to ensure that applicants with the necessary abilities and aptitudes, who demonstrate the highest level of aptitude for study, are admitted to the course.


### **Article 2 Admission numbers for the academic year 2025/2026**

1) JFMED CU will admit the following maximum planned numbers of students to the first years of the combined first and second cycle study programmes:

<sup>1</sup>Art.3 par.2 of the Internal Regulation (hereinafter referred to as IR) of Comenius University No.4/2021 Rules of the Admissions Procedure at Comenius University as amended by Appendix No. 1

<sup>2</sup>Art.18 par.1 letter h) of the JFMED CU IR 12/2023 Statute of the Jessenius Medical Faculty in Martin of Comenius University in Bratislava

<sup>3</sup>Art.3 par.2 of the IR CU No. 4/2021 by Appendix No.1 (full text of the IR CU No. 24/2023)

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(a) Teaching in the Slovak language

Joint study programmes of undergraduate and postgraduate cycles	Form of study	Degree awarded	Length of study	Maximum number of admissions planned
General Medicine	full-time	M.D.	6 years	150
Dentistry	full-time	M.D.D.	6 years*	11

\*- if approved by the UK Accreditation Council, the length of study from AY 2025/2026 will be 5 years

b) Teaching in the English language

Joint study programmes of undergraduate and postgraduate cycles	Form of study	Degree awarded	Length of study	Maximum number of admissions planned
General Medicine	full-time	M.D.	6 years	150

2) JFMED will admit the following maximum planned numbers of students to the first years of first degree (Bachelor's) study programmes:


Undergraduate study programmes	Form of study	Degree awarded	Length of study	Maximum number of admissions planned
Nursing	full-time	Bc.	3 years	70
Midwifery	full-time	Bc.	3 years	20
Public Health	full-time	Bc.	3 years	20

3) JFMED reserves the right not to open Bachelor's degree programmes in Nursing, Public Health and Midwifery in case of a low number of applicants or for other serious reasons.

4) JFMED will admit the following maximum planned number of students to the first years of 2nd degree (Master's) study programmes:

Graduate study programmes	Form of study	Degree awarded	Length of study	Maximum number of admissions planned
Nursing	full-time	Mgr.	2 years	15
Midwifery	part-time	Mgr.	2 years	15
Public Health	full-time	Mgr.	2 years	15

5) JFMED reserves the right not to open the Master's degree programmes in Nursing, Midwifery and Public Health in case of a low number of applicants or for other serious reasons.

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### Article 3 Admission Conditions

1) The basic prerequisite for admission to the study of the joint programme of undergraduate and postgraduate cycles in full-time form as well as to the study of undergraduate programmes in full-time form is the acquisition of a complete secondary education or a complete secondary vocational education<sup>4</sup> and the medical fitness to practice the profession.<sup>5</sup>

2) Another condition for admission to the study joint programme of undergraduate and postgraduate cycles in full-time form is passing the admission procedure, including the national comparative examination (in the case of applicants for the study programme of Dentistry, also the manual dexterity examination).

3) The criterion for admission to the study of joint programme of undergraduate and postgraduate cycles in full-time form in the Slovak language is the total score in the admission procedure after the admission examination, which will place the applicant among the maximum number of admitted applicants specified in Article 2. The total points obtained in the admission procedure shall be the sum of the points from:

- a) the national comparative examination (hereinafter referred to as the NCE) referred to in Article 4,
- b) progress during secondary school studies according to Article 8,
- c) other activities under Article 9,
- d) in the case of Dentistry, the manual dexterity tests referred to in Article 5.

In the event of two or more applicants for General Medical studies achieving the same total score, the higher score on the NCE science test will determine the final ranking (see Article 4).


In the event of two or more applicants for Dental studies achieving the same total score, the higher score in the manual dexterity test shall determine the final ranking.

4) The criterion for admission to the study of General Medicine in English will be the total score obtained in the admission procedure after the admission examination, which shall place the applicant among the maximum number of applicants to be admitted as specified in Article 2. Only the points obtained in the admissions examination referred to in Article 6 shall be included in the overall admissions score. Other activities or credits at secondary school shall not be taken into account in the overall score..

5) Another condition for admission to the Bachelor's degree in full-time form is to be placed on the list of applicants ranked in ascending order of the average of marks on the end-of-year certificates for the last three completed years of study at the secondary school up to the place according to the maximum planned number of applicants for the relevant study programme specified in Article 2.

<sup>4</sup>§56 section 1 of Act No. 131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended (hereinafter referred to as the "Act on Higher Education")

<sup>5</sup> §32 of Act No. 578/2004 Coll. on health care providers, health care workers, professional organisations in health care and on amendment and supplementation of certain acts, as amended and §1 of Decree No. 364/2009 Coll. of the Ministry of Health of the Slovak Republic. laying down the criteria of medical fitness for applicants for medical study fields

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JFMED CU reserves the right to waive the fulfilment of an additional admission requirement in justified cases.

6) The basic condition of admission to the Master's degree programme in Nursing is for full-time study - completion of the first cycle study programme in the study programme Nursing.

7) Another condition for admission to the Master's programme Nursing is to be placed on the list of applicants ranked in ascending order of the average marks in the relevant Bachelor's programme of study, including the state examinations, which will place the applicant according to the maximum planned number of admitted applicants. JFMED CU reserves the right to waive another admission requirement in justified cases.

8) The basic condition of admission to the Master's degree programme in Midwifery is for external form of study - completion of the first degree study programme in the study programme Midwifery and work placement in the field of Midwifery at gynaecological and obstetric workplaces.

9) Another condition for admission to the Master's programme Midwifery is to be placed in the list of applicants ranked in ascending order of the average of grades in the relevant Bachelor's study programme, including state examinations, which will place him/her according to the maximum planned number of admitted applicants. JFMED CU reserves the right to waive another admission requirement in justified cases.

10) The basic condition of admission to the Master's degree programme in Public Health in the full-time form of study is the completion of the Bachelor's degree study programme in the study programme in Public Health.


11) A further condition for admission to the Master's programme Public Health is to be placed on a list of applicants ranked in ascending order of the average marks in the relevant Bachelor's degree programme, including state examinations, which will place the applicant in the position according to the maximum planned number of admitted applicants. JFMED CU reserves the right to waive another admission requirement in justified cases.

#### **Article 4**

#### **The national comparative examination for admission to the study of joint study programmes of undergraduate and postgraduate cycles in the Slovak language**

1) The National Comparative Examination (NCE) for the joint study programmes of undergraduate and postgraduate cycles (General Medicine and Dentistry) in the Slovak language is provided by the company responsible for their implementation ( hereinafter referred to as the testing provider).

2) The NCE will be conducted in the form of a test in the subjects of chemistry and biology (test in natural sciences) and a test of general study prerequisites. Subjects of testing in chemistry and biology in terms of content do not exceed the content of complete secondary education in accordance with §57 section 2) of Act 131/2002 coll. on Higher Education.

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3) Each registered candidate will receive a voucher for a 100% discount on the fee for taking one science test (biology and chemistry subjects) and one general study prerequisites (GSP) test on one of the recognised dates according to Article 7 at the testing provider.

The method of redeeming the voucher will be sent to applicants no later than March 17, 2025 and will also be posted on the admissions section of the faculty website as well as on the testing provider's website. The voucher cannot be redeemed retroactively. In the event that an applicant decides to retake the exam for any reason, additional attempts will be paid for individually.

4) Candidates must register for the NCE electronically at the website of the testing provider in a timely manner according to the published deadlines for each recognized testing date. Approximately 10 days prior to the actual test date, the NCE company will post an invitation to the test in each candidate's personal profile on the testing provider website (the profile is created automatically by the candidate when applying for the test). The candidate will be informed of the publication of the application form by means of the e-mail message provided at the time of application for the examination. The place and date of the examination will be chosen individually by the candidate as part of the NCE application form and the recognised dates are listed in Article 7.


5) A candidate who has indicated his/her interest in studying both General Medicine and Dentistry in the application form will be given only one voucher and the test result sent by the testing provider will be recognized for both programmes of study.

6) The testing provider shall deliver to the faculty a list of applicants and their scores from each section of the testing after the tests have been scored on the last recognized date. In the event that a candidate chooses to take the testing on more than one recognised date (repeatedly), the testing provider will notify the faculty only of the best result achieved.

7) The result on the level of academic aptitude in the specified area will be expressed in the form of a percentile. The Science test result will be weighted at 80% in the overall testing score (Biology and Chemistry will be weighted equally within the score, at 40% for each subject), the General study prerequisites test result will be weighted at 20% (all sections within this test will be weighted equally). The overall rank order of the candidates will be determined by weighting the results of the two tests (Science and GSP). Therefore, a maximum of 100 points will be carried over into the admissions process.

8) Applicants will also have the results of the Czech version of the General Study Prerequisites test (GSP) and the Natural Sciences Test (Biology, Chemistry) accepted, on a par with the Slovak version.

9) The results of the examination are handed over to the faculty exclusively by the company to which the contract for the implementation of the NCE is awarded, the applicant does not hand over his/her result to the faculty. Each candidate must provide his/her consent to the testing company to hand over the results as part of the testing (he/she will do so as part of the NCE application form). If the applicant fails to do so, he/she will be considered to have failed the entrance examination.

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### Manual dexterity test

1) In the case of the Dentistry programme, the entrance examination consists of a manual dexterity test in addition to the NCE testing. The manual dexterity test consists of the practical cutting out of a copy of a specified model (template) from a plaster block using the supplied modelling tools (modelling knives, lekrans) within a set time of 180 minutes, followed by a computerised comparison of the conformity of the created work with the original template using a 3D scanner and specific software.

2) For the determination of the number of points obtained, the percentage of conformity of the created work with the master is decisive. The points shall be allocated according to the following formula: number of points = percentage of conformity achieved divided by 2 (two), the number of points thus calculated being rounded off mathematically to one decimal place. The maximum number of points that an applicant may obtain in the manual dexterity test is 50.

(3) Details of the manual dexterity test will be sent to registered candidates with the invitation letter at least 28 days before the scheduled date of the test.

### Article 6

#### Entrance examination for the study programme General Medicine in English

1) The admission examination shall take the form of an online test in the subjects of chemistry and biology. The subjects of the entrance examination in chemistry and biology do not exceed the content of a complete secondary education in accordance with §57 section (2) of Act 131/2002 Coll. on Higher Education.


2) Sets of questions for the online test in the subjects of chemistry and biology with a single correct answer, which will be clearly formulated, will be handed over by the responsible compilers to the Dean in electronic form. The Department of Information Technologies of the Faculty of Medicine will generate the original tests from the questions and answers provided.

3) The responsible test compilers shall ensure that no misuse of information concerning the wording of the questions in the tests is prevented from them and from other staff members whom they entrust with the preparation of the test questions and answers. At the same time, all staff who will prepare or supervise the tests will sign a declaration undertaking that no information relating to the wording of the questions in the tests will be leaked from their side.

(4) The set of test questions in biology and chemistry for applicants shall consist of 40 questions in biology and 40 questions in chemistry. The time taken to complete the test is 80 minutes. The wording of the questions and answers allows the selection of only one clearly correct answer. For each correct answer, the candidate will be awarded one point. No points will be deducted for an incorrect answer.

5) The tests will be conducted in English exclusively online on the applicants' devices. The tests will be administered by a company with experience in online testing (hereinafter referred to as 'the Provider'). The Provider will inform the applicants about the conditions, dates and instructions for



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the tests in their personal profile on the testing provider website. This profile can be created on the testing provider website by entering the email address provided in the application form no earlier than 14 days before the testing date. At the same time, the provider will allow the applicants to install the necessary software, test the test connection and system settings as well as test the test interface and take a short test at least 3 days before the respective test date.

6) The test interface is optimized for standard parameter devices. Specific requirements for the applicant's device: a Windows 10 or Windows 11 (only x64)/or MacOS Sierra 10.12 or newer, internet connection download at least 5 Mbps (upload at least 1Mbps); processor at least dual-core 2.0 GHz and 8GB RAM; internet browser Google Chrome updated to the latest version, JavaScript, cookies, HTML 5 allowed; display resolution at least 1024x768px; webcam resolution at least 480x360px; microphone. The webcam must be able to be manipulated to allow a 360° view of the room. At least 2GB of free disk space for recording and storing data during the test.

The above requirements are subject to change due to technical developments; the actual parameters will be published by the contractor on its website no later than 30 days before the test.


7) Candidates shall log in to the test interface at the specified time in accordance with the instructions published by the implementer. Testing shall start at the specified time; the candidate may not take part in the testing at any other time. Candidates shall identify themselves using a webcam and a photo ID before the test itself is made available and testing begins. For comparison and subsequent checking, a snapshot of both the ID and the candidate will be taken. The candidate then takes a 'scan of the room' by rotating the camera 360°. Throughout the testing, the AI automatically checks and evaluates whether the candidate who identified himself at the beginning of the test actually passes the test. After identification and an initial check, the test is made available to the candidate. The test interface application monitors other applications and windows on the computer, as well as the use of a second monitor or other external devices. Throughout the testing, the webcam, microphone and desktop of the candidate are recorded. Throughout the test, this input data is continuously evaluated by artificial intelligence, which highlights the possibility of inappropriate behaviour during the test - such as leaving the room, the presence of another person, voices in the room, mobile phone use, and more - and the potential risk of cheating. For each test subject, all these situations are then validated by the implementer's staff, who will assess whether there was indeed misconduct and decide whether the test will be validated. Any suspicion does not automatically lead to a decision not to validate the test; such a decision can only be made after a review by the Implementer's staff, who are properly trained to make such assessments.

8) JFMED CU reserves the right to change the provider of online tests, if any, or to change the tests to written tests, based on the decision of the Dean, no later than the deadline set for sending detailed information on the admission procedure.

### **Article 7**

#### **Dates, method and venues of NCE testing and manual dexterity tests**

1) The testing (NCE) for the study programme of joint undergraduate and postgraduate cycles - General Medicine in the Slovak language and for the study programme of joint undergraduate and postgraduate cycles - Dentistry shall take place on the dates, at the places and in the manner

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published on the website of the company organising the National Comparative Examinations as follows:

- (a) Dates of recognised tests: 29 March 2025, 26 April 2025, 17 May 2025 (at the candidate's choice) - registration for the dates will normally close 16 days before the test date
- (b) method of writing the tests: in person or online (at the candidate's choice)
- (c) location of the tests in the Slovak Republic: Martin, Banská Bystrica, Bratislava, Košice, Michalovce, Nitra, Poprad, Prešov and Žilina (at the candidate's choice, the exact venue and time will be communicated to the candidate in the invitation under Article 4 section (4)).

2. Given the possibility of taking the tests on three different dates of the candidate's choice, no alternative test date will be offered, nor will it be possible to plead impediments on the part of the candidate in the event of non-attendance on any of the dates.

3) The manual dexterity test for the study programme of joint undergraduate and postgraduate cycles - Dentistry shall be held on 21-25 April 2025 in the premises of the Jessenius Faculty of Medicine of the Comenius University in person. An invitation letter indicating the exact date and place of the manual dexterity examination as well as details of its organisation will be sent to all applicants for dental medicine studies no later than 28 days before the examination date.


4) Entrance examinations for the joint undergraduate and postgraduate cycles – General Medicine in English will be held on the following dates: 21 March, 28 June and 08 August 2025 - online.

### **Article 8 Credit for the study achievements**

1) A candidate for study in a study programme of joint undergraduate and postgraduate cycles (General Medicine and/or Dentistry) who has obtained an overall average grade point average in the last three completed years of study at a general secondary school in the Slovak Republic of up to and including 1,100, and who has at the same time taken courses in the subjects of chemistry, biology and physics (or, in the case of not having taken the subject of biology, the subject of somatology) for a length of at least one year during the last two years of study and has been awarded a grade point average in the last two years of study in these subjects in accordance with par. 2, he/she may apply for a bonus in the overall assessment in the admission procedure as follows:

- (a) a bonus of 3 points if the overall grade point average was less than or equal to 1,050,
- (b) a bonus of 2 points if the overall average grade was above 1,050 and at the same time less than or equal to 1,100.

2) The overall average grade point average is calculated from the last three end-of-year certificates (e.g. for the 1st to 3rd year of study at a four-year secondary school if the applicant is currently in the final year of study, or for the 2nd to 4th year of study if the applicant has already graduated, or for the 5th-7th year of studies, if the applicant is currently in the final year of study in an eight-year secondary school, etc.), including elective subjects. The behaviour grade is not included in the average. In the case of graduates of multi-year secondary schools, grades from the last three years of study are counted by analogy.

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3) If the applicant fulfils the conditions set out in sections 1 and 2, he or she must submit a written application for a bonus, including the attachments referred to in Article 10, section (7), in good time as an attachment to the application form.

### Article 9 Bonus for other activities

1) Applicants for studies in the joint undergraduate and postgraduate cycles (General Medicine and/or Dentistry), who during the last two years of study participated in a regional or national round of the subject Olympiad (category A) organised by the Ministry of Education, Science, Research and Sport of the Slovak Republic in the subjects of biology, chemistry, physics or mathematics, or in a national round of secondary school vocational activity (SSVA) in the field of 02 Mathematics, Physics, 03 Chemistry, Food Science, 04 Biology, 05 Environment, Geography, Geology, 06 Health Care, Pharmacology, 14 Creation of Teaching Aids, Didactic Technologies or 17 Pedagogy, Psychology, Sociology, may apply for a bonus in the overall assessment in the admission procedure as follows (the highest placement in the respective competition is accepted):

(a) a 5 point bonus if he/she has placed 1st, 2nd or 3rd in the national round in the relevant subject Olympiad or in the specified field of the SSVA,

(b) a point bonus of 3 points if he/she has placed 1st, 2nd or 3rd in the relevant subject Olympiad or in that subject area at the regional round of the SSVA.

2) An applicant for studies in in the joint undergraduate and postgraduate cycles (General Medicine and/or Dentistry) who has obtained an internationally recognised certificate in English, German, French or Spanish (exclusively pursuant to section 5) at a minimum level of C1 or has successfully passed a state examination in English, German, French or Spanish at a minimum level of C1 may apply for a bonus of 3 points in the overall assessment in the admission procedure.

3. If the applicant fulfils the conditions set out in sections 1 and/or 2, he/she must submit in good time a written application for a bonus, including annexes giving evidence of the award or certificate (Article 10, section (7)), as an annex to his/her application form.

4) The bonuses referred to in Article 9 for a maximum of one Olympiad/SSVA and a maximum of one language certificate shall be counted towards the overall admissions score, up to a maximum of 8 points.


5) Recognised certificates for the purposes of the bonus under section 2:

(a) English language - Cambridge English - Certificate in Advanced English (CAE) and Certificate of Proficiency in English (CPE); International English Language Testing System (IELTS) with a minimum score of 7; Test of English as a Foreign Language (TOEFL) - internet-based variant (IBT) with a minimum score of 95,

(b) German language - Goethe Institute - Goethe-Zertifikat; TestDaF; Österreichisches Sprachdiplom DEUTSCH ÖSD; DSD II - Deutsches Sprachdiplom (stufe 2),

(c) French language - CIEP Alliance française diplomas TCF; CIEP Alliance française DALF,

(d) Spanish language – DELE

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Other certificates, lower level certificates, results of secondary school leaving examinations or other language and bilingual schools (except for the national language exam) will not be accepted.

#### Article 10

#### **General conditions valid for applicants of all study programmes - teaching in the Slovak language**

1) Candidates for the study programmes of the 1st degree and joint undergraduate and postgraduate cycles (General Medicine and/or Dentistry) at the Faculty of Medicine of the Comenius University may submit their application for study from 1 December 2024 to 28 February 2025 (inclusive). Submission of the application is considered to be electronic registration of the application via the AIS2 system on the faculty's website and attachment of the required attachments to the electronic application. The Faculty will also accept an application form sent by the applicant on the prescribed form in 'paper form' only if it meets all the required requirements.

2) The applicant shall pay the fee for the admission procedure according to Art. 11 by postal money order "RI" or by bank transfer to the address: JFMED CU Martin, Malá hora 4A, 036 01 Martin, or by bank transfer to the account IBAN No. SK 588180000007000134502, constant symbol - 0308, variable symbol - 25 for the study programme General Medicine (GM), Nursing (N), Midwifery (M) and Public Health (PH), variable symbol 340 for the study programme Dentistry (D) and the specific symbol according to the generated payment order when filling in the application form in the information system. Proof of payment must be attached to the online application form or a scan of the document must be sent electronically to the faculty.


3) The faculty requires a certificate of medical fitness to study certified by a medical practitioner as an attachment to the online application form (see Article 16)<sup>6</sup>.

4) Only those applicants who register their application by the deadline and pay the admission fee will be included in the admission procedure. A scanned proof of payment of the fee shall be attached to the online application form. No diplomas, certificates or diplomas shall be attached to the application form, except as provided for in sections 6 and 7.

5) Applicants for the study programmes of the 1st degree and joint undergraduate and postgraduate cycles (General Medicine and/or Dentistry) shall send by post a certified copy of their school-leaving certificate together with a return slip only after receipt of the conditional admission decision, which will be sent to applicants after an assessment of the fulfilment of the other conditions of admission has been carried out. Applicants who have completed their secondary education at secondary schools abroad will submit proof of equivalence or a nostrification clause in the same way, in accordance with the regulations in force. Applicants who do not prove that they have fulfilled the basic admission requirement by the deadline specified above are obliged to notify the faculty electronically of this fact, together with their return, and to send electronically scanned confirmation

<sup>6</sup> §1 of the Decree of the Ministry of Health of the Slovak Republic No. 364/2009 Coll., which establishes the criteria of medical fitness for applicants for medical study fields

<sup>7</sup> § 58 Section (1) of Act No 131/2022 Coll. on Higher Education

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of their secondary school leaving certificate or confirmation of the alternative date of the final school-leaving examination. They must then deliver a certified copy of their school-leaving certificate to the studies department no later than the date set for enrolment<sup>7</sup>.

6) In the case of applicants for bachelor study programmes (1st degree study programme Nursing, Public Health and Midwifery), applicants shall send certified copies of their final year certificates for the last three completed years of study at secondary school to the faculty address (Study Department, Dean's Office of the Faculty of Medicine, Malá Hora 4A, 036 01 Martin) by the application deadline, i.e. by 28 February 2025.

7) If the applicant fulfils any of the conditions for obtaining points for merit according to Article 8 and/or for other activities according to Article 9, he/she shall send, no later than the deadline for sending the application form, i.e. by 28 February 2025, to the Faculty's address (Study Department, Dean's Office of the Faculty of Medicine, Faculty of Science, Malá Hora 4A, 036 01 Martin), certified copies of the end-of-year report cards for the last three completed years of secondary school studies, or the original or certified document proving that these conditions have been fulfilled. Documents received later will not be taken into account - except for the awards and certificates referred to in Article 9 (between 28 February and 15 May 2025), which must be sent without delay, but no later than 15 May 2025.

8) If an applicant applies for more than one bachelor's degree programme offered at the Faculty of Medicine, he/she shall complete only one electronic application form and pay one fee in accordance with Article 11, section 1, letter c).


9) If an applicant applies for both General Medicine and Dentistry study programmes which are conducted at the JFMED, he/she shall fill in only one electronic application form and pay one fee pursuant to Article 11, section 1, letter b). The testing/NCE (according to Article 4) shall be taken only once and the result obtained shall be valid for both study programmes.

10) If an applicant applies for one or more bachelor's degree programmes and one or both of the first and second degree programmes, he/she must apply separately for the non-medical bachelor's degree programmes and for the joint undergraduate and postgraduate cycles programmes (General Medicine and Dentistry), paying the application fee for each application submitted.

11) The fee shall not be refunded once the application has been registered in the event of the applicant's non-attendance at the entrance examination (testing or manual dexterity test).

12) The Faculty will send detailed information about the admission procedure to applicants for the 1st and joint undergraduate and postgraduate cycles programmes no later than March 2025.

13) No alternate date for the entrance examination/testing will be provided by the NCE due to the possibility of individual choice of testing dates on one of three different dates.

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14) An alternate date for the manual dexterity test may be requested in advance (no later than 7 days prior to the test date), and the date will be set on a different day in the week designated for the test.

15) Candidates applying for Level 2 (Master's) programmes shall send a certified copy of their diploma and a certified copy of the supplement to the diploma proving that they have fulfilled the basic condition for admission by post together with their application form by 30 June 2025 at the latest.

### Article 11 Fee for the admission procedure

1) The admission fee shall be as follows:

- a) study programme of joint undergraduate and postgraduate cycles General Medicine - 70,00 €,
- b) study programme of joint undergraduate and postgraduate cycles Dentistry - 100,00 €,
- c) study programme of 1st degree (Bachelor) Nursing, Public Health and Midwifery - 40,00 €,
- d) 2nd degree programme (Master's degree) Nursing, Public Health and Midwifery - 70,00 €.

2) In the event that an applicant applies for both the study programme Dentistry and the study programme General Medicine in the Slovak language in one application, only the fee for the study programme Dentistry (section 1( letter b)) shall apply.


3) In the event that a candidate applies for more than one bachelor's degree programme with one application, only one fee is payable (section 1( letter c)).

4) Details required for payment by RI postal order or bank transfer:

Bank:	National treasury
Account:	Account in IBAN format: SK 5881800000007000134502
Constant symbol:	0308
Variable symbol:	25 (GM, N, M, PH) 340 (Dentistry)
Specific symbol:	according to the payment order generated when filling in the application form in the information system
Reference number:	005669937

### Article 12 Admissions Committee

1) The Dean shall appoint at least one admissions committee for each level of university studies. The Admissions Committee shall assess the applicant's abilities and aptitudes to study the chosen

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programme of study and prepare a recommendation to the Dean<sup>8</sup>. As a rule, it consists of members of the management of the Faculty of Medicine and the members of the Presidency of the Academic Senate of JFMED.

### Article 13 Method of publication of the results of the admission procedure

- 1) The results of the NCE (testing) shall be communicated directly to the candidates by the testing provider in the manner specified by them.
- 2) The results of the manual dexterity test will be published jointly on the faculty website - [www.jfmed.uniba.sk](http://www.jfmed.uniba.sk) based on the candidate code received during the manual dexterity test, no later than 21 days after the last day of the manual dexterity test (the publication date may be adjusted depending on the number of candidates participating, but no later than May 16, 2025).
- 3) The number of points accepted for admission under the credit for the study achievements (Article 8) will be published on the basis of the electronic application number on the Faculty's website - [www.jfmed.uniba.sk](http://www.jfmed.uniba.sk) no later than 15 April 2025.
- 4) The number of points accepted for admission under the bonus for other activities (Article 9) will be published on the basis of the electronic application number on the Faculty's website - [www.jfmed.uniba.sk](http://www.jfmed.uniba.sk) no later than 15 April 2025 (applications received by 28. February 2025), or no later than 31 May 2025 (applications for certificates and placements obtained later received by 15 May 2025).
- 5) The overall admission results for the General Medicine and Dentistry programmes will be published on the basis of the electronic application number once the results are received from the testing provider after the last recognised testing date on the Faculty's website - [www.jfmed.uniba.sk](http://www.jfmed.uniba.sk) after the end of the admissions process (no later than 15 June 2025).
- 6) The overall admission results for Level 1 (Bachelor) Nursing, Midwifery and Public Health programmes will be published on the basis of the e-application number on the Faculty website - [www.jfmed.uniba.sk](http://www.jfmed.uniba.sk) after the closing of the admissions process (no later than 15 May 2025).
- 7) The overall results of the admission procedure for the 2nd cycle (Master's) Nursing, Midwifery and Public Health programmes will be published on the basis of the electronic application number on the Faculty's website - [www.jfmed.uniba.sk](http://www.jfmed.uniba.sk) after the admission procedure has been completed (by 31 July 2025 at the latest).
- 8) Decisions on admission/conditional admission or non-admission will be sent in writing to the applicant no later than 30 days after the verification of the fulfilment of the admission requirements.

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<sup>8</sup> Art. 2 sec. 4 IR CU 4/2021

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#### Article 14

#### Admission of applicants by transfer from another university<sup>9</sup>

- 1) The Dean of JFMED may, under the conditions specified in this internal regulation, accept and permit the enrolment of a student who is studying in a degree programme in the same field of study or in a related field of study at another higher education institution, if he/she so requests in writing (hereinafter referred to as "transfer").
- 2) The transfer is carried out in the form of an admission procedure within the meaning of §58 of the Higher Education Act.
- 3) A student may apply for transfer from another higher education institution at the beginning of the academic year at the earliest after successful completion of the first year of studies and fulfilment of the conditions for advancement to the next year of studies in accordance with the rules laid down by the higher education institution from which the student wishes to transfer.
- 4) The conditions for transfer are the submission of official documents on the results of the previous studies, the submission of the syllabus of the courses that the student has completed by examination, the submission of the transfer application, a completed new application form and proof of payment of the admission fee according to the study programme and the consent of the Dean of the faculty from which the student is transferring, by 31 August 2025.
- 5) The Dean decides on the student's application for transfer to JFMED. In the case of submission of incomplete materials, the Dean shall invite the student to complete the application within a reasonable period of time. In the event that the student fails to submit the required materials within the time limit so specified, the Dean shall reject the application for transfer to JFMED. The Dean of the faculty may also reject a student's transfer application for capacity reasons.
- 6) The Study Regulations of JFMED (Article 18)<sup>10</sup> apply to the recognition of completed courses in the transfer process. The Dean may determine the student's obligation to complete differential instruction and to take the examinations specified by the study programme of JFMED by a specified deadline, which the student has not completed outside the approved schedule of the academic year.
- 7) A student may not be admitted to JFMED by transfer from another higher education institution who has not fulfilled all the prescribed study obligations at this institution, or has been expelled from studies or has had his/her studies terminated for any reason. When transferring from another university, a student cannot enrol in the subjects of the recommended study plan for the year of study in which he/she studied at the previous university before transferring (unless these subjects were not in the recommended study plan for the given year at the original university).
- 8) The change of study programme within the CU is not carried out by means of an admission procedure and is regulated by the Study Regulations of JFMED (Article 17)<sup>11</sup>.


#### Article 15

<sup>9</sup> Art. 10 IR CU 4/2021

<sup>10</sup> Art.18, IR JFMED CU No. 21/2023

<sup>11</sup> Art.17, IR JFMED CU No. 21/2023



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### Applicants with specific needs

1) An applicant with specific needs who requires appropriate adjustments and support services during the entrance examination shall send, together with his/her application for studies, an application for adjustment of the form of the entrance examination specifying the required adjustments and support services, accompanied by the relevant professional documentation. The consent of the person concerned to the processing of the personal data contained in the application form shall form an integral part of the application form of the applicant with special needs<sup>12</sup>. For the purposes of the NCE, the applicant will indicate the request for reasonable adjustments directly when applying to the NCE at the testing provider's website, and will then be asked to provide the relevant professional documentation. Further information is available on the NCE provider's website.

2) The coordinator for work with applicants and students with specific needs is Mgr. Ľubica Bánovčinová, PhD. (tel.: 043/2633 429; e-mail: [lubica.banovcinova@uniba.sk](mailto:lubica.banovcinova@uniba.sk) ).

### Article 16 Certificate of medical fitness

1) According to the Decree of the Ministry of Health of the Slovak Republic No. 364/2009 Coll.<sup>13</sup>, the criteria of medical fitness for applicants for medical study fields are as follows:

- (a) satisfactory general state of health after completion of preventive examinations,
- (b) hearing acuity in at least one ear for whispering at five metres,
- (c) central visual acuity at distance with a correction in the better eye of at least 6/9, at near with a correction of J.No. 2, the field of vision in the better eye not being narrowed below 45° in all directions.

2) The fulfilment of the criteria referred to in section 1 must be certified by a general practitioner/practitioner and attached to the application form.


### Article 17 Specific conditions applicable to applicants to the study programme in General Medicine - teaching in the English language

1) Candidates for the programme shall deliver electronically a scanned original or send a certified copy of their school-leaving certificate to the faculty. Applicants who do not prove fulfilment of the basic condition for admission at the time of the entrance examination are obliged to notify the faculty of this fact before the date of the entrance examination and to submit a certificate of completion of studies at secondary school or a certificate of an alternative date of the secondary school leaving examination.

2) The deadlines for sending the application form are from 1 January to 21 February 2025 for the first round, from 01. April to 28 May 2025 for the second round and from 01.June to 07.July 2025 for the third round. Placement on the test date is dependent on the date of receipt of the application form.

<sup>12</sup> Art. 4 Sec. 3 IR CU 4/2021

<sup>13</sup> §1 Decree of the Ministry of Health of the Slovak Republic No. 364/2009 Coll., laying down the medical fitness criteria for applicants for medical studies

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3) Submission of the application is considered to be electronically registered according to the instructions on the faculty website. The faculty will also accept an application form sent by the candidate on the prescribed form in "paper form" only if it fulfils all the required requirements.

4) The applicant shall pay the fee for the admission procedure in the amount of 70,00 € by bank transfer to the address: JLF UK Martin, Malá Hora 4A, 036 01 Martin, according to the payment instructions published on the website [www.jfmed.uniba.sk](http://www.jfmed.uniba.sk) (note: payment options in Slovakia; payments within SEPA countries; payments outside SEPA countries).

5) The faculty requires a certificate of medical fitness for studies certified by a medical practitioner as a separate attachment to the application form (see Article 16).

6) The following materials and documents are required as part of the application form for all applicants:

- (a) certificates of successful completion of full secondary education,
- (b) a medical certificate attesting to the applicant's medical fitness,
- (c) a copy of the passport.

#### **Article 18 Final provisions**

1) An applicant may submit an application for a review of a decision on non-admission on the basis of § 58 section (8) of the Higher Education Act within 8 days of receipt of the decision.

2) The general provisions of the CU Internal Regulation No. 4/2021 Rules of the Admissions Procedure at Comenius University in Bratislava, as amended by Appendix No. 1, shall apply in the admissions procedure, unless they are specified in more detail in these conditions.

3) This Internal Regulation shall come into force on the date of its approval by the Academic Senate of JFMED and is valid from 1 December 2024.

**prof. Andrea Čalkovská, M.D., DSc.,**  
dean of JFMED