

The ID of the procedure:

Name of the higher education institution: Comenius University Bratislava (CU), Jessenius Faculty of Medicine in Martin (JFM)

Name of the Study Programme: general medicine (SK) 17703 / general medicine (EN) 106077

Degree of the study: joint 1st and 2nd degree

I. Self-assessment of Standard 2 – Proposal of a new study programme and a proposal of a study programme modification

SP 2.1. The proposal of a new study programme or a modification of the study programme is elaborated and submitted by the formalized processes of the internal quality assurance system of higher education institution (hereinafter referred to as the "internal system"). If the institution does not have an internal system approved, the quality assurance rules are set out directly in a given proposal of the study programme.

<i>Self-assessment of compliance¹</i>	<i>References to evidence²</i>
<p>Standard met. The study program (SP) was prepared and submitted in accordance with the valid and formalized internal processes of Comenius University (CU) for the submission of a proposal for a new SP, which is in accordance with the valid formalized processes of the CU internal quality assurance system (Internal Regulation (IR) CU no. 23/2021). The study program was prepared by the Study Program Board and approved by the Accreditation Board of JFM CU and the Accreditation Board of Comenius University. All levels of preparation and approval were also attended by student and employer representatives.</p>	<p>Internal quality assurance system of higher education at Comenius University in Bratislava (IR CU No. 23/2021) Statute of the Accreditation Board of JFM CU (IR JFM CU No. 3/2022) Decision of the Dean on the establishment of the Accreditation Board of JFM CU in Martin (IR JFM CU No. 10/2021 and IR JFM CU No. 4/2022) CU Accreditation Board Decision of the Dean of JFM CU on the Composition of Study Program Boards at JFM CU in Martin (IR JFM CU No. 9/2022)</p>

SP 2.2. The study programme is elaborated following the mission and strategic goals of the institution, these are determined in a long-term plan of the institution.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The study program takes into account the mission, but also the strategic goals set by the Jessenius Faculty of Medicine in the field of science and research (from page 9 in the Long-term plan of JFM CU) and in the field of education (from page 5 in the long-term plan of JFM CU). In terms of strategic goals in the field of international activities (page 12 of the project), the program and its study plan were designed so that students could complete part of their studies abroad while studying in this study program.</p>	<p>Mission of JLF UK Long-term development plan of JLF UK in Martin for the years 2021–2027</p>

SP 2.3. There are designated persons responsible for the delivery, development, and quality assurance of the study programme

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. Based on the recommendation of the management and after discussion in the Scientific Board of JLF UK, the persons responsible for the delivery, development and quality assurance of the study program were appointed by the dean: Prof. MUDr. Marián Mokáň, DrSc., FRCP Edin., Professor in the position of professor for appointed working hours, scientific field Internal Medicine Prof. MUDr. Andrea Čalkovská, DrSc., Professor in the position of professor for appointed working hours, scientific field Normal and Pathological Physiology Prof. MUDr. Peter Bánovčín, CSc., Professor in the position of professor for appointed working hours, scientific field pediatrics Persons were determined by a formalized process of determining persons responsible for the delivery, development and quality assurance of the study program and determining their responsibilities and powers according to IR CU No. 23/2021 Internal quality assurance system of higher education at Comenius University in Bratislava.</p>	<p>RATP (research/art/teacher profile) Description of SP Internal quality assurance system of higher education at Comenius University in Bratislava (IR CU No. 23/2021) Decision of the Dean of JFM CU on the Composition of Study Program Boards at JFM CU in Martin (IR JFM CU No. 9/2022)</p>

SP 2.4. Students, employers, and other stakeholders are involved in the preparation of the proposal of the study programme.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. Representatives of students, representatives of employers and practitioners - long-term and experienced clinicians - are also included in all stages of preparation and approval of study programs. In accordance with IR CU 23/2021, the representative of students and employers is in the Study Program Board, the Accreditation Board of JFM CU and the Accreditation Board of Comenius University. The study program was prepared with the active participation of a representative of students and employers in the Study Program Board and approved with the participation of a representative of students and employers by the Accreditation Board of JFM CU and the Accreditation Board of Comenius University. Minutes of the meeting and resolutions are published on the faculty's website.</p>	<p>Internal quality assurance system of higher education at Comenius University in Bratislava (IR CU No. 23/2021) Statute of the Accreditation Board of JFM CU (IR JFM CU No. 3/2022) Decision of the Dean on the establishment of the Accreditation Board of JFM CU in Martin (IR JFM CU)</p>

¹In the **Self-assessment of compliance** section, the higher education institution briefly describes the policies and procedures for the compliance of the relevant standard or refer to specific provisions of the existing internal regulation, procedure, record (s), information system, contract, etc., which it has implemented in its compliance. It briefly evaluates the result and degree of compliance with the standard and the intentions to ensure compliance in the relevant field in the implementation of the study programme.

² In the **References to evidence** section, the higher education institution provides a list of evidence (related internal regulations, internal records, parts of the study programme description, information sheets, scientific-pedagogical or artistic-pedagogical characteristics, place in the information system, place on the website, student record, etc.) by which it can demonstrate compliance with the standard, including an electronic reference to evidence. If the evidence cannot be made available to the working group online, it shall submit it during the on-site assessment.

The ID of the procedure:

	<p>No. 10/2021 and IR JFM CU No. 4/2022 CU Accreditation Board Decision of the Dean of JFM CU on the Composition of Study Program Boards at JFM CU in Martin (IR JFM CU No. 9/2022)</p>
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SP 2.5. The study programme is assigned to the field of study, the extent of its content consistency with the concerned field of study is justified. In the case of study programmes combining two fields of study or interdisciplinary studies, the study programme is assigned to the relevant fields of study and the degree of its content consistency with the relevant fields of study is justified.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. In terms of content, the submitted SP is in full compliance with the description of the relevant field of study (FoS), in the sense of the system of FoS of SR according to Decree no. 244/2019 Coll. (45. General medicine). As it concerns preparation for the performance of a regulated profession, the statement was also issued by the Ministry of Health of the Slovak Republic.</p>	<p>244/2019 Coll. – Decree of Ministry of Education, Science, Research and Sports of the Slovak Republic on the system of study fields of the Slovak Republic Graduate profile, educational goals and outputs of the program - SK Graduate profile, educational goals and outputs of the program - EN Study plan and Course information sheets</p>

SP 2.6. The study programme clearly defines and communicates the level of qualification that students acquire upon their successful completion. The qualification corresponds to the appropriate level of education under the qualifications framework.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. In accordance with the Dublin descriptors and in accordance with the national qualifications framework, the graduates of the SP will obtain the 7th level of qualification (SKKR 7) - https://www.kvalifikacie.sk/katalog-skkkr. Combined first and second level of higher education - SKKR 7</p>	<p>The National Qualifications Framework of the Slovak Republic and the link to the levels of the European Qualifications Framework for lifelong learning Study program description, recommended study plan and Course information sheets</p>

SP 2.7. The study programme clearly defines a graduate's profile. Within its framework the descriptors define the learning outcomes that are verifiable and appropriate to the institution's mission, to the given level of the qualification framework, and to the subject field according to the relevant field of study or a combination of fields of study in which graduates obtain their higher education degree.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The profile of the graduate, including the learning outcomes, is clearly specified and corresponds to the mission of the university, the relevant level of the qualification framework and the area of knowledge according to the relevant field of study.</p>	<p>Study program description, recommended study plan and Course information sheets Graduate profile, educational goals and outputs of the program - SK Graduate profile, educational goals and outputs of the program - EN Annex to Decree no. 244/2019 Coll.</p>

SP 2.8. The learning outcomes and qualifications obtained by completing the study programme meet the sector-specific professional expectations for the pursuit of the profession. The study programme indicates the professions for which the acquired qualification is necessary. This is confirmed by the statements of relevant external stakeholders or by the agreement of the legal entity indicated in the description of the relevant field of study, if required by the description, or by a favorable opinion of the relevant ministry for the delivery of the study programme, in case of a state higher education institution, or in case of a qualification for the performance of regulated professions.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. A doctor is a regulated profession, which is regulated by two legal regulations - Act no. 578/2004 Coll. on health care providers, health care workers, professional organizations in health care and on the amendment of certain laws and Regulation of the Government of the Slovak Republic no. 296/2010 Coll. on professional competence to perform the medical profession, the method of further education of medical staff, the system of specialized departments and the system of certified work activities. The learning outcomes and qualifications obtained by completing the study program fully meet the sector-specific professional expectations for the profession of doctor. The study program indicates professions for the performance of which the acquired qualification is required. As it concerns preparation for the performance of a regulated profession, the statement was also issued by the Ministry of Health of the Slovak Republic.</p>	<p>System of professions - health care Study program description, recommended study plan and Course information sheets Regulated professions in the EU Act no. 578/2004 Coll. Regulation of the Government of the Slovak Republic no. 296/2010 Coll. Statement of the Ministry of Health of the Slovak Republic</p>

SP 2.9. The professional content, structure, and sequence of the profile courses and other educational activities of the study programme and the conditions for successful completion of the study enable the learning outcomes specified in the graduate profile to be achieved and ensure the access to the latest knowledge, skills, and competences, including *transferable competencies* that

The ID of the procedure:

affect their personal development and that can be used in their future careers and life as active citizens in democratic societies. In case of professionally oriented bachelor's degree programmes, the content of the study programme is designed to enable the achievement of the employers' expected learning outcomes with an emphasis on the development of practical professional skills in the given sector of the economy or social practice.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
Standard met. <i>The recommended study plan is compiled so that by completing it, the student meets all the conditions for successful completion of studies and the achievement of specified learning outcomes, including professional skills and attitudes. In addition to compulsory courses, which also include profile (state) subjects/courses, the student has the opportunity to choose compulsory optional and optional courses that will enable him/her to acquire deeper knowledge and better skills and attitudes for his/her postgraduate profiling before graduation. The recommended study plan and course information sheets are published on the faculty's website.</i>	Study program description, recommended study plan and Course information sheets Graduate profile, educational goals and outputs of the program - SK Graduate profile, educational goals and outputs of the program - EN

SP 2.10. The study programme has a standard length of study, a specified workload for each study subject expressed in ECTS credits, and hours of face to face teaching, except where the nature of the educational activity does not require it. The standard length of study, workload, and hours of contact instruction allow learning outcomes to be achieved and they correspond to the form of the study programme.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
Standard met. <i>The study program, the recommended study plan and the standard length of study are regulated in accordance with the Higher Education Act No. 131/2002 Coll. The standard length of study joining the 1st and 2nd degree and the number of credits, the achievement of which is a condition for the successful completion of the study, are determined by the description of the study regulations (6 years, 360 credits). The determined workload of individual study subjects, including ECTS credits and contact teaching hours, are listed in the recommended study plan and enable the achievement of learning outcomes.</i>	Study program description, recommended study plan and Course information sheets Act No. 131/2002 Coll.

SP 2.11. In the case of a professionally oriented bachelor's degree programme, their content includes the compulsory professional practice of students in a contracted organization for a total of at least one semester. The practice is designed to develop practical professional skills. It enables students to undertake activities through which they acquire the work procedures typical for the relevant level of qualification and the relevant field of study. It allows students to participate in professional processes, projects and through specific tasks acquire, knowledge, skills, and competencies relevant for the respective professions. The professional practice may be carried out as continuous or divided into several shorter periods, depending on the needs of the relevant study programme and the conditions of the cooperating organization in which the professional practice takes place.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
Standard met. <i>The presented study program prepares students for the performance of a regulated profession. Part of the recommended study plan is also completing several professional internships (summer internship in internal diseases, pediatrics, surgery, gynecology and obstetrics, general medicine). The scope and classification are shown in the recommended study plan.</i>	Study program description, recommended study plan and Course information sheets

SP 2.12. The study programme has a clearly defined level and nature of research/artistic/other activities required for the successful completion of studies, especially concerning the final thesis.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
Standard met. <i>Part of the study program is also the preparation and successful defense of the diploma thesis. In the thesis, the student has to demonstrate the ability to work creatively in the field of study in which he completed the study program. The student chooses the topic of the diploma thesis from the offer published by the individual teaching workplaces of the faculty, resp. in agreement with the thesis supervisor. The selection is made in the academic information system. The student can defend the final thesis if he/she meets the conditions set by the study regulations of the faculty. The supervisor of the final thesis and the opponent will prepare written assessments of the final thesis. The student will present the results of his/her final work in the form of a lecture during the defense of the final thesis to the examination commission and to those present. The examination committee evaluates the content and formal level of the student's final thesis, its originality, as well as the level of its presentation, ability to respond to comments and questions directly related to his final work.</i>	Study program description, recommended study plan and Course information sheets Directive of the Rector of CU on the basic requirements of final theses, rigorous theses and habilitation theses, control of their originality, storage and access at CU (IR CU No. 12/2013; Amendment No. 1; Amendment No. 2; Amendment No. 3) JFM CU Study Regulations (IR JFM CU No. 13/2020)

II. Self-assessment of Standard 3 – Approval of the study programme

SP 3.1. The study programme is approved by the formalized processes of the internal system. The study programme assessment and its approval, involving students, employers, and other stakeholders, is guaranteed to be independent, unbiased, objective, professionally based, transparent, and fair. The persons assessing and approving the study programme are guaranteed to be different from the persons preparing the study programme proposal.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
Standard met. <i>The study program was approved by the Accreditation Board of JFM CU and the Accreditation Board of CU. The composition of both bodies eliminates conflicts of interest, guarantees an independent, impartial, objective, professionally based, transparent and fair assessment of the design and approval of the study program involving students, employers and other stakeholders.</i>	Internal quality assurance system of higher education at Comenius University in Bratislava (IR CU No. 23/2021) Statute of the Accreditation Board of JFM CU (IR JFM CU No. 3/2022)

The ID of the procedure:

	<p>Decision of the Dean on the establishment of the Accreditation Board of JFM CU in Martin (IR JFM CU No. 10/2021 and IR JFM CU No. 4/2022)</p> <p>CU Accreditation Board Decision of the Dean of JFM CU on the Composition of Study Program Boards at JFM CU in Martin (IR JFM CU No. 9/2022)</p>
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III. Self-assessment of Standard 4 – Student-centered learning, teaching, and assessment

SP 4.1. The rules, forms, and methods of teaching, learning, and students' assesment within the study programme enable the achievement of learning outcomes while respecting the diversity of students and their needs.

<p><i>Self-assessment of compliance</i></p> <p>Standard met. <i>The forms and methods of teaching and learning in the study program are set up to respect the diversity of students' needs. In addition to compulsory subjects, the rules of the study regulations of the university (IR CU No. 20/2019), faculty (IR JFM CU No. 13/2020 Study regulations of the JFM CU) and the decree on the study credit system (Decree No. 614/2002 Coll., § 3) enable to set study flexibility through a range of compulsory optional courses. The offer of compulsory optional courses of the study program is designed so as to give the student the opportunity to model the study according to the interests in a certain area of study falling within the study program. The study plan of the study program and course information sheets are available on the website of the faculty and in the academic information system (AIS).</i></p> <p><i>The syllabus of teaching is a part of the course information sheets, while its obligatory part is the criteria for the evaluation of the achieved study results. The student is informed about the method, scope and content of evaluation of individual assignments and activities forming the concept of the subject at the beginning of the semester.</i></p> <p><i>Different methods (full-time, distance and/or hybrid) can be appropriately combined in teaching and assessment, which ensures a variety of approaches to achieving learning objectives, taking into account the needs of stakeholders.</i></p> <p><i>JFM CU actively approaches the support of access to education for students with special needs (Directive of the Rector of Comenius University on ensuring a generally accessible academic environment for students with special needs (IR CU No. 23/2014; IR CU 23/2021). They have at their disposal a Support Center for Students with Special Needs of Comenius University, in which the faculty is also represented through its coordinator.</i></p>	<p><i>References to evidence</i></p> <p>Study Regulations of Comenius University (IR CU No. 20/2019; Amendment No. 1)</p> <p>JFM CU Study Regulations (IR JFM CU No. 13/2020)</p> <p>Center for support of students with special needs at CU</p> <p>Support of students with special needs</p> <p>Internal quality assurance system of higher education at Comenius University in Bratislava (IR CU no. 23/2021)</p>
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SP 4.2. There is a flexibility in learning paths and in the achievement of learning outcomes. The study programme allows adequate education outside the university in domestic and foreign institutions, particularly through a mobility support. The results of this education are recognized by the institution.

<p><i>Self-assessment of compliance</i></p> <p>Standard met. <i>The study program is prepared in accordance with ECTS transfers and credit recognition, while the priority is for graduates to acquire knowledge and new skills through mobility at domestic and foreign institutions. Specific requirements for completing mobilities are regulated by the study plan and study regulations of JFM CU. Mobilities are implemented within a wide range of publicly available schemes (ERASMUS+, SAIA). Opportunities and procedures for participation in student mobility are published on the faculty's website in the International Relations section.</i></p>	<p><i>References to evidence</i></p> <p>Faculty website about International relations</p> <p>JFM CU Study Regulations (IR JFM CU No. 13/2020)</p>
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SP 4.3. The variety of forms and methods used in teaching, learning and assessing of learning outcomes stimulates students to take an active role in the process of learning and developing their academic careers. In higher education institutions, students are adequately, and in relation to the learning outcomes and level of the qualifications framework of the study programme, involved in research/artistic/other activities.

<p><i>Self-assessment of compliance</i></p> <p>Standard met. <i>JFM CU provides annual scholarships for students as part of their scientific work as qualified trainees. Qualified and volunteer trainees can also take part in pedagogical activities. In addition, they present the results of their scientific work at the annual faculty student scientific conference, publish their work in the faculty journal Acta Medica Martiniana, or in Proceedings of the Student Scientific conference. Many of them subsequently use the results in the preparation of their thesis.</i></p>	<p><i>References to evidence</i></p> <p>Student Scientific Activities website at JFM CU</p> <p>Statute of Qualified and Voluntary Trainees at JFM CU (IR JFM CU No. 44/2013)</p>
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SP 4.4. Within the study programme a sense of autonomy, independence, and self-evaluation is reinforced, while providing adequate guidance and support by teachers based on mutual respect.

<p><i>Self-assessment of compliance</i></p> <p>Standard met. <i>Student autonomy, his/her independence and self-assessment are supported mainly by continuous control of study results during the teaching part of the semester (e.g. in the form of control questions, written and online tests, assignments, controlled self-learning, presentations at seminars). Self-assessment within the study program will also be ensured by the use of e-learning tools, which will enable the setting of immediate feedback (self-tests, use of the portal and e-courses).</i></p>	<p><i>References to evidence</i></p> <p>Study program description, recommended study plan and Course information sheets</p> <p>MEFANET Portal of JFM CU</p>
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SP 4.5. The study programme is delivered in a way that reinforces the internal motivation of students to continuously improve leading to the observance of principles of the academic ethics or professional ethics in the case of a professionally oriented bachelor's degree programme.

The ID of the procedure:

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. Adherence to the rules of academic ethics and drawing conclusions from their violation are the responsibility of the Faculty and University Disciplinary Commissions for students, as well as the Comenius University Ethics Board. Ethical principles in educational and scientific and research activities as well as the consequences of their violation are defined in the eighth part of IR CU no. 23/2021 (Internal Quality Assurance System of Higher Education at Comenius University in Bratislava) - Code of Ethics and Rules of Creative Activity of Comenius University. In addition to the above documents, all JFM CU graduates follow the Code of Ethics for Healthcare Professionals (Annex No. 4 to Act No. 578/2004 Coll.) In accordance with the document Disciplinary Code of Comenius University in Bratislava (IR No. 13/2018), JFM CU has appointed its own disciplinary commission. To properly understand and adhere to academic ethics, students of the study program are also guided through the compulsory subjects Scientific Preparation, Medical Ethics, Diploma Thesis Seminar 1-3, Student Scientific Activities 1-5. These subjects also include lectures aimed at adhering to academic ethics when writing scientific publications and other outputs, including the final thesis. Final (diploma) theses are submitted electronically to the academic information system AIS. At the same time, they are automatically exported to check the originality to the Theses and CRZP system. Students of the study program will be invited to respect the university and faculty principles enshrined in a special regulation for final theses (IR CU No. 12/2013 - Directive of the Rector of CU on the basic requirements of final theses, rigorous theses and habilitation works, control of their originality, storage and access at CU).</p>	<p>Disciplinary Code of JFM CU for students (IR JFM CU No. 30/2018) JFM CU Disciplinary Committee for students - composition Disciplinary Code of CU for Students (IR CU No. 13/2018) Rules of Procedure of the Disciplinary Committee of CU for students (IP CU No. 14/2018) Code of Ethics of Comenius University in Bratislava (IR CU No. 23/2016 - full text in VP UK No. 16/2017) UK Ethics Board Rules of Procedure of the Ethics Board of CU (IR CU No. 4/2022) Code of Ethics as a part of the Internal Quality Assurance System of Higher Education at Comenius University in Bratislava (IR CU No. 23/2021) Directive of the Rector of CU on the basic requirements of final theses, rigorous theses and habilitation theses, control of their originality, storage and access at CU (IR CU No. 12/2013; Amendment No. 1; Amendment No. 2; Amendment No. 3)</p>

SP 4.6. The study programme has prescribed rules, criteria, and methods for the assessment of learning outcomes in the study programme that are available to the public in advance. The assessment results must be recorded, documented, and archived.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The rules, criteria and methods of evaluating the study results of individual subjects as well as the entire study are defined in the Study Regulations of JFM CU (IR JFM CU No. 13/2020). The method of evaluation is published in the information sheets of the course as well as on the websites of the workplaces. The results of the evaluation are continuously recorded in the Academic Information System AIS-2 in accordance with the rules defined in the study regulations.</p>	<p>Study program description, recommended study plan and Course information sheets JFM CU Study Regulations (IR JFM CU No. 13/2020) Academic information system AIS2</p>

SP 4.7. Assessment methods and criteria are known in advance and accessible to students, they are included in the different parts/subjects/modules of the programme, and they are suitable for a fair, consistent, transparent verification of acquired knowledge, skills, and competencies.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. Assessment methods and criteria are available in the course information sheets in the conditions for completing the course and also published on the website of the departments before the beginning of the relevant semester in which the course is taught. The evaluation itself is carried out in accordance with the Study Regulations of JFM CU (IR JFM CU No. 13/2020). The evaluation of the student's study results in the subject/course is carried out in particular by: a) continuous control of study results during the teaching part of the semester (control questions, written tests, assignments for individual work, term papers, presentation at a seminar, etc.), b) examination for the given period of study (semester), c) obtaining credits for completing the course.</p>	<p>Study program description, recommended study plan and Course information sheets JFM CU Study Regulations (IR JFM CU No. 13/2020)</p>

SP 4.8. The assessment provides students with a reliable feedback on the degree of fulfillment of learning outcomes, where appropriate with advice on learning progression.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. Information and evaluation rules are specified in the Study Regulations of JFM CU (IR JFM CU No. 13/2020). Special emphasis is put on continuous assessment, the purpose of which is not only summative but also formative assessment. Every student has the right to inspect any part of his/her written exam or testing. Students have access to study advisors for each year and study program (in the study plan, or in the annual handbook), as well as staff of the study department and study vice-deans.</p>	<p>Study program description, recommended study plan and Course information sheets JFM CU Study Regulations (IR JFM CU No. 13/2020) Annual handbook with study regulations</p>

SP 4.9. If circumstances allow, the assessment of students in the study programme is carried out by several teachers.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The evaluation of students of the study program can be carried out by several teachers, who are listed in the course information sheets, and in the academic information system. If the personnel conditions of the workplace allow it, the final evaluation (exam) of the subject is carried out by at least two examiners, while the student has the right to choose an examiner (JFM CU study regulations).</p>	<p>Study program description, recommended study plan and Course information sheets JFM CU Study Regulations (IR JFM CU No. 13/2020) Annual handbook with study regulations</p>

The ID of the procedure:

SP 4.10. Students can appeal against their assessment results; a fair handling of the appeal is guaranteed.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. All types of evaluation of study results are designed to clearly determine the required conditions for passing the course. The student is informed in due time with the dates of regular and corrective possibilities of continuous assessment and with regular and corrective dates of exams. According to the JFM CU Study Regulations, every student has the right to be informed about the evaluation of all parts of the continuous assessment and final exam. The student has the right not to accept the evaluation on the exam date and to register for the relevant corrective exam date. If a student has been graded Fx at the regular exam date or has not applied for one of the regular exam dates in time, he/she is entitled to two corrective dates. The student has the right to request the completion of the last corrective term of the examination by a commission form of examination. The Dean appoints at least a three-member examination commission; the chairman of the examination commission is usually the teacher of the given subject. The commission form of the examination can take place also without the student's request.</p>	<p>JFM CU Study Regulations (IR JFM CU No. 13/2020) Annual handbook with study regulations</p>

IV. Self-assessment of Standard 5 – Student admission, progression, recognition, and certification

SP 5.1. The study programme is delivered by pre-defined and easily accessible rules of study at all stages of the study cycle, e.g. student admission, progression and assessment, recognition of education, certification, awarding of a diploma, and other evidence of formal qualifications. The specificities arising from the specific needs of students are taken into account.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The study program is implemented in accordance with the provisions of the Higher Education Act (Act No. 131/2002 Coll.) and is governed by the JFM CU Study Regulations (IR JFM CU No. 13/2020) as well as the Admission Rules at Comenius University in Bratislava (IR CU No. 4/2021). All details about the study, including information about the admission procedure, are published and updated on the faculty's website. The peculiarities arising from the specific needs of students are also carefully taken into account. At JFM CU, there is a specially appointed person who is responsible for addressing the requirements and needs of applicants and students at JFM CU with specific needs. An applicant with special needs, who requires appropriate adjustments and support services during the entrance examination, sends, together with the application for the study, a request to adapt the form of the entrance examination with a specification of the required adjustments and support services, accompanied by the relevant professional documentation.</p>	<p>JFM CU Study Regulations (IR JFM CU No. 13/2020) Admission Rules at Comenius University in Bratislava (IR CU No. 4/2021) Additional conditions for admission to the study programs of the 1st degree, combined 1st and 2nd degree and 2nd degree at the JFM CU for the academic year 2022/2023 (IR JFM CU No. 23/2021) Faculty website - Study, Admission procedure Center for support of students with special needs at CU Support of students with special needs</p>

SP 5.2. The study programme specifies the requirements for applicants and the selection process, the requirements correspond to the level of the qualifications framework. The admission procedure is reliable, fair, and transparent. The criteria and requirements for applicants are published in advance and easily accessible. The admission procedure is inclusive and ensures equal opportunities for every applicant demonstrating feasibility for completion. The selection process of applicants is based on appropriate methods of assessing their eligibility for the study.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. Requirements for applicants as well as other conditions of admission are published on the faculty website. The admission procedure is governed by the Rules of the Admission Procedure at Comenius University (IR CU No. 4/2021) as well as by the Additional Admission Conditions for the study of 1st degree, combined 1st and 2nd degree and 2nd degree study programs accepted annually by the JFM CU Academic Senate. The conditions of admission are reviewed annually at a meeting of the Study Program Board, the faculty management and the Academic Senate of JFM CU.</p>	<p>Admission Rules at Comenius University in Bratislava (IR CU No. 4/2021) Additional conditions for admission to the study programs of the 1st degree, combined 1st and 2nd degree and 2nd degree at the JFM CU for the academic year 2022/2023 (IR JFM CU No. 23/2021) Faculty website - Study, Admission procedure</p>

SP 5.3. The rules for the delivery of the study programme regulate and facilitate the recognition of the study and parts of the study by the Convention on the Recognition of Qualifications concerning Higher Education in the European Region so that domestic and foreign student mobility is promoted.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The SP is designed in accordance with the possibilities of ECTS transfers and credit recognition, being a priority. The specific requirements for completing mobilities are regulated by the study plan. Recognition of the completion of the course is the awarding after the assessment of the course and the subsequent acquisition of the appropriate number of credits that are assigned to the course, based on the part of the study completed in the past. Credit transfer is the process of counting credits obtained within a part of studies at another university in the Slovak Republic or at a university abroad in the number of calculated student credits according to § 4 par. 3 of the Decree on the Study Credit System.</p>	<p>Decree on the study credit system (614/2002 Coll.) JFM CU Study Regulations (IR JFM CU No. 13/2020)</p>

The ID of the procedure:

<p><i>Academic mobility is formally conditioned by a study contract between the student, the CU and the host university. The study contract contains in particular the proposed study plan at the host university and the recognition of the corresponding part of the study at the JFM CU. The courses that the student has to complete at the receiving university on the basis of a study contract become a valid part of the student's study plan. Courses completed at the receiving university within the framework of academic mobility are recognized by the faculty to the student on the basis of a statement of study results prepared by the receiving university at the end of his/her studies. The list of study results becomes part of the student's personal study documentation kept by the faculty. Details on the recognition of subjects/courses in academic mobility are set out in Art. 19 in the Study Regulations of JFM CU (IR JFM CU No. 13/2020).</i></p>	
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SP 5.4. Effective use of tools ensuring *scientific integrity*, prevention and dealing with plagiarism and other *academic fraud* is guaranteed in the delivery of the study programme.

<u>Self-assessment of compliance</u>	<u>References to evidence</u>
<p>Standard met. Both the faculty and the university consistently pay attention to education and adherence to the research integrity of students and staff. In the case of students, the above procedures are in the competence of the Disciplinary Commissions for students of the faculty and university, as well as the Ethics Board of Comenius University. Ethical principles in educational and scientific and research activities as well as the consequences of their violation are defined in the eighth part of the IR no. 23/2021 (Internal Quality Assurance System of Higher Education at Comenius University in Bratislava) - Code of Ethics and Rules of Creative Activity of Comenius University.</p>	<p>Disciplinary Code of JFM CU for students (IR JFM CU No. 30/2018) JFM CU Disciplinary Committee for students - composition Disciplinary Code of CU for Students (IR CU No. 13/2018) Rules of Procedure of the Disciplinary Committee of CU for students (IP CU No. 14/2018) Code of Ethics of Comenius University in Bratislava (IR CU No. 23/2016 - full text in VP UK No. 16/2017) UK Ethics Board Rules of Procedure of the Ethics Board of CU (IR CU No. 4/2022) Code of Ethics as a part of the Internal Quality Assurance System of Higher Education at Comenius University in Bratislava (IR CU No. 23/2021)</p>

SP 5.5. Students of the study programme have effective mechanisms for examining incentives seeking protection of their rights or legally protected interests, which they believe have been violated. Students can also point to specific deficiencies in the activity or inactivity of the higher education institution. The examination of incentives is transparent and takes place with the participation of student representatives. The complainants are provided with feedback on the results of their examination and the measures taken.

<u>Self-assessment of compliance</u>	<u>References to evidence</u>
<p>Standard met. These procedures are regulated by the JFM CU Study Regulations (IR JFM CU No. 13/2020) in the fourth part - Proceedings in matters of academic rights and obligations. In addition, students have the right to comment on the study of individual subjects after each semester. The results of student feedback are analyzed at a management meeting, a meeting of the study program board, with the participation of a student representative. The results are also published on the faculty's website. Students may also file a complaint with the CU Ethics Board if they suspect a teacher's behavior that is not in accordance with the Code of Ethics. The examination of suggestions is transparent and is always carried out with the participation of student representatives. Students solve the problems related to the study in cooperation with the study officers, the head of the study department and the relevant vice-dean for the study.</p>	<p>JFM CU Study Regulations (IR JFM CU No. 13/2020) Code of Ethics of Comenius University in Bratislava (IR CU No. 23/2016 - full text in VP UK No. 16/2017) UK Ethics Board Rules of Procedure of the Ethics Board of CU (IR CU No. 4/2022) Code of Ethics as a part of the Internal Quality Assurance System of Higher Education at Comenius University in Bratislava (IR CU No. 23/2021)</p>

SP 5.6. The successful completion of the study programme is confirmed by the institution by the award of an academic title, by the issuance of a university diploma, and by the issuance of further documentation (diploma supplement) explaining the qualifications obtained. These documents comply with applicable regulations.

<u>Self-assessment of compliance</u>	<u>References to evidence</u>
<p>Standard met. JFM CU proceeds in accordance with the Higher Education Act (Section 68, Act No. 131/2002 Coll.) and confirms the successful completion of the study program by issuing a bilingual university diploma, a diploma supplement and a state examination certificate.</p>	<p>Higher Education Act (131/2002 Coll.)</p>

V. Self-assessment Standard 6 – Teaching staff

SP 6.1. The institution has sufficient teaching staff with the required qualification, workload allocation, research/artistic/other activities, practical skills, teaching skills, and transferable competencies that enable them to achieve learning outcomes, and whose language competencies correspond to the language requirements of the study programme.

<u>Self-assessment of compliance</u>	<u>References to evidence</u>
<p>Standard met. University teachers work as professors, visiting professors, associate professors, assistant professors, assistants and lecturers. Within the faculty, the university teacher acting as a professor and associate professor is responsible for research and education in the defined field of education and in the defined field of science. Through its research, pedagogical and organizational activities, he/she contributes to the development of knowledge in this field of study and to the clarification of relations with</p>	<p>Study program description, recommended study plan and Course information sheets RATP (research/art/teacher profile) RAOO (research/artistic/other output)</p>

The ID of the procedure:

<p><i>other fields of study; is a responsible person or participates in quality assurance and development of the study program implemented by the faculty. The professor's responsibilities in the field of education include, in particular, conducting lectures and seminars, evaluating students, including examinations at state exams, leading doctoral students, leading and opposing final theses, and creating study materials. The teachers of the study program have many years of experience in various areas of research in medicine, natural sciences and medical disciplines. The professional qualifications, practical experience and pedagogical skills of individual teachers correspond to the content of the subjects they provide. Teaching in English is provided only by teachers who have successfully passed an English language proficiency test at an independent institution (Academy of Education).</i></p>	
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SP 6.2. The qualifications of teachers involved in the the study programme are at least one degree higher than the qualifications achieved by its completion. This requirement may be waived in justified cases, such as foreign language tutors, in-service teachers, practitioners, and doctoral candidates.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. All teachers providing the study program have at least a degree higher qualification than the qualification achieved by completing it. The condition for filling the positions of assistant professor, associate professor and professor is always a minimum completion of the 3rd level of education (PhD.). The filling of positions is carried out in accordance with the university and faculty criteria for filling the positions of university teachers.</p>	<p><i>Principles of the selection procedure for filling the positions of university teachers, the positions of researchers, the positions of professors and associate professors and the positions of senior employees of Comenius University (IR CU No. 14/2014)</i></p>

SP 6.3. Profile courses are normally provided by staff members in the position of professors or associate professors employed at the university in the relevant field of study or in a related field for fixed weekly working hours. In vocational education programmes, profile study courses are also provided by university teachers who are experienced professionals from the relevant economic or social fields and who work at the university for a fixed weekly or part-time period. From the point of teachers'age, the sustainability of the teaching staff in profile courses of the programme is guaranteed.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. All profile study subjects are provided by teachers as professors or associate professors who work at the university in the relevant field of study or related field for a set weekly working time. The sustainability of the staff of the profile subjects of the school in terms of the age structure of teachers is also guaranteed. University teachers providing profile subjects of the study program (all work on a set weekly working time, i.e. 100% full time): prof. Marián Mokáň, MD., DrSc., FRCP, position professor prof. Andrea Čalkovská, MD., DrSc., position professor prof. Peter Bánovčín, MD., CSc., position professor doc. Kamil Biringer, MD., PhD., position professor doc. Juraj Miklušica, MD., PhD., position of associate professor</p>	<p><i>Study program description, recommended study plan and Course information sheets RATP (research/art/teacher profile) RAOO (research/artistic/other output)</i></p>

SP 6.4. The institution has a designated staff member with the necessary competencies to guarantee responsibility for the delivery, development, and quality assurance of the study programme or an otherwise defined integral part of the study programme according to Art. 6 (7 to 11), and who is also responsible for a profile course. This person is in the position of a professor in the relevant field of study for fixed weekly working hours; in the case of a bachelor's degree programme, he/she works as a professor or as an associate professor in the relevant field of study for fixed weekly working hours. At the same time, this person is not responsible for the delivery, development, and quality assurance of the study programme at another university in the Slovak Republic. The same person may have primary responsibility for the delivery, development, and quality assurance of up to three study programmes. This number does not include cases of concurrence according to Art. 7 (3), letter b) to h) of these standards.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The person who bears the main responsibility for the implementation, development and quality assurance of the study program is prof. Marián Mokáň, MD., DrSc., FRCP (professor's position), was appointed dean of JLF UK. This fact is also indicated in the description of the SP and in the RATP. The position of professor for the established weekly working time is registered in the database of CU employees (CDO, SAP) and the University Portal. He does not bear the main responsibility for more than 3 study programs and does not bear the main responsibility for study program at another university.</p>	<p><i>Decision of the Dean of JFM CU on the Composition of Study Program Boards at JFM CU in Martin (IR JFM CU No. 9/2022) Link to the university portal – register of university employees</i></p>

SP 6.5. The staff supervising *final* theses are active in research/artistic/other activities or in a professional practice at the level corresponding to the degree of the study programme in the field of professional and thematic scope of the supervised theses. Dissertation supervisors are staff members in the position of professor or associate professor or in another similar position in a contracted research institution cooperating with a higher education institution in the delivery of a third-degree study programme.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The supervisor of the final (diploma) thesis is a person with a qualification corresponding to the professional focus of the final thesis, who is: a) a university teacher employed at the faculty as a professor, associate professor or assistant professor, b) a researcher employed at the faculty who has a tertiary education, c) experts with a university degree from another faculty of Comenius University in Bratislava or experts of a research institution, if there is an agreement between the faculty and the research institution on the supervision of final theses. In this case, however, the administrative and other obligations arising from this directive are provided by the training workplace of the faculty, whose supervisor approved the topic of the final thesis. As this study program finishes with a diploma thesis, the condition of the supervisor status is minimum the completion of the 3rd degree of university study. The supervisors and the topics of the final theses are</p>	<p><i>RATP (research/art/teacher profile) RAOO (research/artistic/other output) Internal Quality Assurance System of Higher Education at Comenius University in Bratislava (IR CU No. 23/2021)</i></p>

The ID of the procedure:

<i>approved by the Study program board, or heads of the relevant workplaces (subject guarantor), respectively.</i>	
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SP 6.6. The teaching staff develop their professional, language, pedagogical, digital skills, and transferable competencies.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
Standard met. <i>University teachers constantly work on increasing their professional qualification as well as other skills by participating in various courses, professional events and trainings that the faculty supports or directly organizes. These include university or private digital skills courses, medical education courses, simulator courses and training, university or private foreign language courses. Teachers' work also includes mobility (focused not only on creative activities but also on pedagogical activities). The Faculty has set up a special Medical Education Support Center, the task of which is also to continuously increase the skills of employees in the field of medical education.</i>	Faculty annual reports Evaluation reports on the level of pedagogical activity Long-term development plan of JLF UK in Martin for the years 2021–2027 Medical education course Medical Education Support Center Act no. 568/2009 Coll. on lifelong learning and on the amendment of certain laws

SP 6.7. In the case of teaching combination study programmes, the institution engages teachers according to Art.6 (1 to 6) of the Study Programme Standards, separately for each specialization of the combination in compliance with the relevance of the subjects to the field of study, and separately for pedagogical foundations.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<i>The submitted SP is not a teacher combination SP.</i>	

SP 6.8. In the case of translation combination study programmes, the institution engages teachers according to Art.6 (1 to 6) of the Study Programme Standards, separately for each specialization of the combination, in compliance with the language relevance, and separately for translation studies foundations.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<i>The submitted SP is not a translation and interpretation combination SP.</i>	

SP 6.9. In the case of programmes combining two fields of study or two first-degree study programmes delivered as interdisciplinary studies, the institution engages teachers according to Art.6 (1 to 6) of the Study Programme Standards for each field of study in which its graduates receive a higher education degree.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<i>The submitted SP is not a SP combining two fields of study.</i>	

SP 6.10. In the case of joint study programmes, the institution engages teachers according to Art.6 (1 to 6) of the Study Programme Standards for that part of the study programme that the institution provides.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<i>The submitted SP is not a common/joint SP between two institutions.</i>	

SP 6. 11. In the case the institution delivers study programmes in a given field of study at several faculties or at several addresses, the institution engages teachers according to Art.6 (1 to 6) of the Study Programme Standards, separately for each faculty and separately for each address where the study programme is delivered as a whole.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<i>This SP is carried out in one faculty (JFM CU) and one location (Martin).</i>	

VI. Self-assessment Standard 7 – Research/artistic/other activities of higher education institution

SP 7.1. Teachers providing profile courses within a study programme demonstrate outcome of their research/technological development/artistic activities in the relevant field(s) of study in which the study programme is delivered at the required level, depending on its degree:

- a) at least at *internationally significant level* in the case of a third-degree programme;
- b) at least at *internationally recognized level*, in the case of a second-degree programme or a programme combining the first and second degree;
- c) at least at *nationally recognized level* in the case of a first-degree.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
Standard met. <i>All teachers providing profile courses of the study program demonstrate the results of creative activity in the field of general medicine, in which the study program takes place at internationally significant level.</i>	Records of publishing activities of Comenius University RATP (research/art/teacher profile) RAOO (research/artistic/other output)

The ID of the procedure:

SP 7.2. The institution's outcomes of research/artistic/other activities is demonstrated through the most important outcomes of the teachers in charge of the profile courses of the study programme.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The outputs of the creative activity (VTČ) as well as the Scientific-artistic-pedagogical characteristics of all teachers of the profile subjects of the study program are attached to the description of ŠP.</p> <p>prof. Marián Mokáň, MD., DrSc., https://www.scopus.com/authid/detail.uri?authorId=7003394513 prof. Andrea Čalkovská, MD., DrSc., https://www.scopus.com/authid/detail.uri?authorId=6603628567 prof. Peter Bánovčín, MD., CSc., https://www.scopus.com/authid/detail.uri?authorId=57225405815 doc. Kamil Biringer, MD., PhD., https://www.scopus.com/authid/detail.uri?authorId=24830257100 doc. Juraj Miklušica, MD., PhD., https://www.scopus.com/authid/detail.uri?authorId=55972929400</p>	<p>Records of publishing activities of Comenius University www.scopus.com RATP (research/art/teacher profile) RAOO (research/artistic/other output)</p>

SP 7.3. In case the institution delivers several study programmes in a given field of study, it demonstrates the outcome of their research/artistic/other activities according to Art.7 (1 to2) of the Study Programme Standards, separately for each study programme, except for concurrence with cases under Art. 7 (3).

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. RAOO and RATPs are proven separately for each study program.</p> <p>Allowed concurrency is as follows: Prof. Mokáň - a person responsible for the study program of the 3rd degree of internal medicine, in Slovak and English, in full-time and part-time form, in the field of study general medicine Prof. Čalkovská - person responsible for the study program of the 3rd degree normal and pathological physiology, in Slovak and English, in full-time and part-time form, in the field of study general medicine Prof. Bánovčín - a person responsible for the study program of the 3rd degree of pediatrics, in Slovak and English, in full-time and part-time form, in the field of study general medicine Doc. Biringer - person responsible for the study program of the 3rd degree of gynaecology and obstetrics, in Slovak and English, in full-time and part-time form, in the field of study general medicine Doc. Miklušica - person responsible for the study program of the 3rd degree of surgery, in Slovak and English, in full-time and part-time form, in the field of study general medicine</p>	<p>RATP (research/art/teacher profile) RAOO (research/artistic/other output)</p>

SP 7.4. In case the institution delivers several study programmes in a given field of study at different addresses, it ensures the demonstration of the outcomes of their research/artistic/other activities for each address separately.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>This SP is carried out in one faculty (JFM CU) and one location (Martin).</p>	

SP 7.5. In case of a third-degree study programme delivery, the institution demonstrates long-term continuous research or artistic activity in the field of the study programme. The workplace has to show the existence of long-term and continuous success in receiving financial grants for research or artistic projects, and the existence of follow-up or new projects from domestic and international grant schemes or other sources.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>This SP is not a third-degree study program.</p>	

SP 7.6. The compliance with the requirement according to Art.7 (5) of the Study Programme Standards may be replaced by the institution undergoing a periodic review of research, artistic, and other activities in each field of research every six years, and if it has been, on the grounds of the latest assessment, granted to use the label "research university."

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>This SP is not a third-degree study program.</p>	

VII. Self-assessment of Standard 8 – Learning resources and student support

SP 8.1. The institution has sufficient spatial, material, technical, and information resources for the study programme which ensure the achievement of learning objectives and learning outcomes. These include: lecture halls, classrooms, study rooms, laboratories, and laboratory equipment and other necessary equipment, technical facilities and equipment, studios, workshops, design and art studios, interpreting booths, clinics, priests' seminars, science and technology parks, technology incubators, school enterprises, practice centres, training schools, training classrooms, sports halls, swimming pools, sports grounds, libraries, access to study literature, information databases and other information sources, information technology, external services, and their corresponding funding.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The spatial, material, technical and information equipment of the faculty is a guarantee for achieving the set goals. The capacity of seminar rooms, lecture rooms and laboratories is suitable and sufficient to provide teaching. Clinical teaching takes place at University Hospital Martin, with which a long-term contract is signed. The internship can be carried out in contracted medical facilities. There is a newly built Academic Information Center, which includes a library with large-capacity modern study rooms. ICT technologies are constantly innovated and guarantee a seamless connection of students to the</p>	<p>Study program description, recommended study plan and Course information sheets Faculty website with video presentations Faculty annual reports</p>

The ID of the procedure:

<i>Internet as well as the use of available electronic resources. Details are given in the Description of the study program.</i>	
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SP 8.2. In case educational activities are provided by distance or combined methods, the institution has systems for the management of course content and the management of such education; students are guaranteed access to the course content and other study materials.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The provision of study materials to students is a standard part of the teaching process. Several approaches are used for this purpose. Basic information about the content of the course is published in the course information sheet, which is also a description of relevant sources of literature necessary to acquire knowledge determined by the content of the course. The faculty intensively work on continual providing and supplementating current study literature through the academic library. For more than 10 years, the faculty has been involved in the MEFANET network, within which it has its faculty portal with the possibility of sharing teaching materials from other Czech and Slovak medical and healthcare faculties. The currently intensively used possibilities of sharing study materials and testing, video lectures and courses include the MS Teams system and the Moodle system. In addition, several other platforms are available (video conferencing, virtual patients, teaching software) They are available from a specially designed distance learning website.</p>	<p>https://moodle.uniba.sk https://uniba.sk/elearning Website Online education Portal MEFANET of JFM CU Study program description, recommended study plan and Course information sheets</p>

SP 8.3. The institution has professional support staff whose competencies and numbers meet the needs of students and teachers and which are related to learning objectives and learning outcomes.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The faculty employs sufficient support professional staff, whose task is to ensure the smooth operation of the study program. It includes employees of the Dean's Office, the Academic Library and Audiovisual Center, the Institute of Information Technologies, the Martin Center for Biomedicine, the University Hostel and Canteen, the Medical Education Support Center, the Science, Research and Development Support Center, the Central Animal House and others. In addition to pedagogical and research staff, laboratory workers, technicians and maintenance workers also work at the workplaces. A study department has been established at the faculty, which is adequately staffed, professionally and financially secured. The support professional staff in this department, who in terms of competence and number corresponds to the needs of students and teachers of the study program in relation to educational goals and outcomes, provides tutoring, counseling, administrative and other support services and related activities for students of this school. The responsibilities and competencies of this department are regulated in the organizational rules of the faculty. The relevant vice-deans are responsible for the activities of the study department. Study advisers (listed in the study plan according to study programs and study years) work at JFM CU to provide counseling services to students when compiling study plans.</p>	<p>Study program description, recommended study plan and Course information sheets Dean's Office Academic library and audiovisual center Institute of Information Technology Martin Center for Biomedicine University hostel and canteen Medical Education Support Center Center for Science, Research and Development Support Central animal house Organizational rules of JFM CU (IR JFM CU No. 33/2016)</p>

SP 8.4. The institution maintains binding partnerships that enable relevant stakeholders to participate in a quality assurance, delivery and development of the study programme.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. JFM CU has signed a contract with University Hospital Martin (UNM) in order to ensure the up-to-date quality of practical training. Teaching of clinical disciplines is carried out at the teaching bases of JLF UK - clinics and institutes in this medical facility. The main specialized teaching workplaces are: University Hospital Martin, the Office for Health Care Supervision, the Regional Office of Public Health based in Martin, the National Institute of Pediatric Tuberculosis and Respiratory Diseases in Dolný Smokovec. Other specialized workplaces include GASTRO-MED, Ltd, Martin, Cancer Prevention Center, Ltd, Martin, ŽILPO, Ltd, Žilina, Martinské centrum imunoalógie, Ltd, Martin, Martinské biopické centrum, Ltd, Martin, National Institute of Tuberculosis, Lung Diseases and thoracic surgery Vyšné Hágy, Pediatrická kardiológia, Ltd, and UVEA Medical Clinic.</p> <p>Parts of practical training are also continuously implemented at specialized workplaces outside the UNM. In addition, cooperation is currently being prepared with the Central Military Hospital in Ružomberok in providing practical training for our students. At the same time, the faculty has signed a memorandum of understanding and cooperation in the field of science, pedagogy and medical and preventive care with the Žilina self-governing region.</p> <p>Contracts with medical facilities in which students complete the required practical training during the summer internship were signed for an indefinite period according to the students' interests and the guarantors' recommendations. They are published on the faculty's website and their number is expanding every year.</p> <p>In addition, the faculty has agreements and contracts aimed at securing mobility at foreign universities.</p>	<p>Contract with ŽSK Organization of summer practice List of contracted medical facilities for the practice</p>

SP 8.5. The institution has sufficient teaching staff, spatial, material, technical and information resources for the study programme, separately for each address at which the study programme or part thereof is to be delivered, and in proportion to the learning objectives and outcomes of a given part of the programme.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. Personnel provision and consideration of its quality is stated in the description of the SP, course information sheets and forms RATP and RAOO.</p> <p>Material, spatial, technical resources of the study program are provided at a standard level and available as lecture rooms with different capacities, as well as seminar rooms, classrooms, laboratories and internship rooms at individual institutes and clinics.</p> <p>Information sources are available at the Academic Library of Comenius University and the Academic Library and Audiovisual Center of JFM CU.</p>	<p>Study program description, recommended study plan and Course information sheets Academic library and audiovisual center</p>

The ID of the procedure:

<p><i>External information sources: UK e-Journals Portal, Web of Science, Scopus, ProQuest Ebook Central Academic Complete, EBSCOhost Web, Academic Video Online, ScienceDirect, SpringerLink, Springer Nature, Knovel, Wiley Online Library, Oxford Journals, Statista.com.</i></p> <p><i>The study program takes place only in one seat, the equipment of which is listed in the description of the study program.</i></p>	
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SP 8.6. The institution responds effectively to the diversity of students' needs and interests. It provides students with support for a successful study progression and with a career guidance.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. Study advisers (listed in the study plan according to study programs and study years) work at JFM CU to provide counseling services to students in compiling study plans. In addition, JFM CU prepares for future graduates clear information and meetings (including meetings with employers) about their first steps after graduation in their further employment, study and work in the chosen field (doctoral study, residency study, further education of health professionals).</p>	<p>Study program description, recommended study plan and Course information sheets Information for graduates at faculty website</p>

SP 8.7. The institution provides students with appropriate social security, sport, cultural, spiritual and social activities during their studies.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. JFM CU provides social services for students in the field of accommodation and meals in the University Hostel and canteen. The total accommodation capacity of the university hostel is 958 beds. For leisure activities, it is possible to use two gyms, two table tennis rooms, a sports complex with a running track, a football pitch, tennis courts and two club rooms in the hostel. Study rooms (a total of 10) and internet classrooms (a total of 3) are used for self-study purposes. In addition, there is a large-capacity study room near the hostel within the modern library. For development in the field of spiritual life is in the building on L. Novomeského str. consecrated Roman Catholic chapel. In the building on L. Novomeského str. is a modern equipped catering facility (dining room) for students, staff and guests with all-day operation. A piano room and a special room for editors of student journal Omphalus Martinensis are available.</p> <p><i>In addition to sports activities at the hostel and in its vicinity, it is possible to use the gym, fitness gym and relaxation center with gym in the premises of the Institute of Physical Education. Every year, various charitable, sports, educational and cultural events are organized - Medic Festival, Martin Medic Run, MedGames, Martin Stethoscope hockey tournament, Meniscus Cup football tournament, Together for a beautiful and healthy smile, Summer Tree, etc. The students associate in the Martin Medic Club, which operates in various fields, such as public health, medical education, research and clinical internships, as well as human rights. Students are actively involved and are part of the national and international structures of medical students (Slovak Association of Medical Students, Slovak Association of Medical Students, and International Federation of Medical Students Associations).</i></p> <p><i>In addition, the organizing committee of the Student Scientific Activities (SSA) actively works at the faculty, which coordinates the work of undergraduate students and organizes the Student Scientific Conference every year.</i></p>	<p>Study program description, recommended study plan and Course information sheets Academic library and audiovisual center University hostel and canteen Gym and relaxation center Martin Medic Club Student Scientific Activities</p>

SP 8.8. Students are granted support and access to domestic and foreign mobility, and to internships.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. Students of the general medicine study program can participate in several types of mobility programs as part of their studies. These include, in particular, Erasmus + student mobility. SMS - Student Mobility for Studies: Student mobility is organized on the basis of inter-institutional agreements on student mobility (IIA), which are concluded between universities at the faculty or university level. The student can apply for mobility only to those foreign universities with which an inter-institutional agreement has been concluded at the time of the selection procedure. The conditions and selection criteria are set out in the Internal Regulation of JFM CU no. 11/2021 (Conditions and criteria for the selection of students for study stays within the Erasmus + program at JFM CU in Martin). Recognition of courses completed abroad is based on the provisions of Article 19 of the JFM CU Study Regulations.</p> <p>Mobility Internship SMT - Student Mobility for Traineeship: For mobility - internships, the student is required to take the initiative in finding the institution he/she wants to intern. He/she arranges the acceptance himself/herself. If the internship is part of a study plan, it is automatically recognized and recorded in the Diploma Supplement.</p> <p><i>In addition to the above, there are also opportunities for graduates - JFM CU students have the opportunity to participate in internships abroad through the Erasmus + program even after graduation. EU-funded graduate internships under the Erasmus + program are organized by the CU in cooperation with WorkSpace Europe.</i></p>	<p>Study program description, recommended study plan and Course information sheets International Relations Department List of current IIA Conditions and criteria for the selection of students for study stays within the Erasmus + program at JFM CU (IR JFM CU No. 11/2021) JLF UK Study Regulations (IR JFM CU No. 13/2020) Graduate internships - WorkSpace Europe</p>

SP 8.9. The institution provides individualized support and suitable conditions for special needs students.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The peculiarities arising from the specific needs of students are also carefully taken into account. At JFM CU, there is a specially designated person who is responsible for addressing the requirements and needs of applicants and students at JFM CU with specific needs. An applicant with special needs, who requires appropriate adjustments and support services during the entrance examination, sends, together with the application for the study, a request to adapt the form of the entrance examination with a specification of the required adjustments and support services, accompanied by the relevant professional documentation.</p>	<p>Center for support of students with special needs at CU Support of students with special needs</p>

The ID of the procedure:

SP 8.10. In professionally oriented study programmes, the programme has contractual partners in the form of organizations providing professional practice and practical training for students. These organizations have sufficient spatial, material, technological conditions, and staff so that the planned learning outcomes can be achieved.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. Parts of practical training are continuously implemented at specialized workplaces in UNM as well as outside UNM. Cooperation with the Central Military Hospital in Ružomberok is currently being prepared to provide additional practical training for our students. At the same time, the faculty has signed a memorandum of understanding and cooperation in the field of science, pedagogy and medical and preventive care with the Žilina self-governing region. Contracts with medical facilities in which students complete the required practical training during the summer internship were signed for an indefinite period according to the students' interests and the guarantors' recommendations. They are published on the faculty's website and their number is expanding every year. In addition, the faculty has agreements and contracts aimed at securing mobility at foreign universities.</p>	<p>Contract with ŽSK Organization of summer practice List of contracted medical facilities for the practice</p>

VIII. Self-assessment of the Standard 9 – Information management

SP 9.1. The institution collects, analyzes, and makes use of relevant information for the effective management of their programmes and other activities.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. JFM CU continuously collects, analyzes and uses quantitative and qualitative information on study programs, including number of applicants, number of applicants accepted, number of students enrolled, number of students in individual years, number of graduates, feedback (evaluation of subjects and teachers, graduate feedback, feedback of employers, the number and qualification structure of pedagogical and research staff, the number of students admitted and sent within the mobility, etc.). After summarizing, all data are available to the study program board and the faculty management, which, after the comments of the relevant parties, take a position. Data from the Academic Information System on the structure of assessments for individual subjects as well as state exams are also available. These data are published on the faculty's website and are also part of evaluation reports on pedagogical activities as well as annual reports. Data collection is governed by VP UK no. 23/2021 Internal quality assurance system of higher education at Comenius University in Bratislava. It uses a specially developed portal to support the Internal Quality System.</p>	<p>Internal quality assurance system of higher education at Comenius University in Bratislava (IR CU No. 23/2021) Evaluation reports on the level of pedagogical activities of JLF UK for the years 2006-2021 Annual reports on the activities of JLF UK for the years 2004-2020 Academic information system AIS2 IQS support portal</p>

SP 9.2. Effective collection and analysis of information about study programmes and other activities play a role in the evaluation of the study programme, in its design or in its modification.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The collected data listed in SP 9.1 are the subject of negotiations of the Study Program Board, the management of JFM CU, guarantors of subjects/courses at operational meetings of workplaces. They comment on each material and their analysis is regularly published on the faculty's website, and, in the annual and evaluation reports.</p>	<p>Evaluation reports on the level of pedagogical activities of JLF UK for the years 2006-2021 Annual reports on the activities of JLF UK for the years 2004-2020</p>

SP 9.3. The following are monitored and assessed in a study programme: indicators of teaching and learning performance, applicants' and students' profiles, students' progression, success and drop-out rates, students' satisfaction, graduates' employability, opinions of students and employers, information about learning resources and support available to students.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. Quantitative indicators of education and learning, characteristics of applicants and students, progress of students in their studies, their success and dropping out of students, student satisfaction based on student feedback, opinions of graduates based on graduate feedback, employers' opinions based on employers feedback are collected and evaluated. The results are the basis for the meeting of the Study program board and the faculty management.</p>	<p>Evaluation reports on the level of pedagogical activities of JLF UK for the years 2006-2021 Annual reports on the activities of JLF UK for the years 2004-2020 Students feedback on teachers Students feedback on courses Graduates feedback Employers feedback</p>

SP 9.4. Appropriate tools and methods are used to collect and process information on the study programme. Students, teachers, employers, and other stakeholders are involved in the collection, analysis, and in the follow-up measures in the study programme.

<i>Self-assessment of compliance</i>	<i>References to evidence</i>
<p>Standard met. The applications of the Academic Information System, the Statistical Portal of the Comenius University (Internal Quality System), the feedback forms in AIS2, and the forms created especially at the Institute of Information Technologies are used to collect information. The obtained data are the basis for the meeting of the Study Program Board (the student representative is a member) as well as the faculty management (the student representative is an invited member).</p>	<p>Academic information system AIS2 IQS support portal Forms at JFM CU</p>

IX. Self-assessment of Standard 10 – Public information

SP 10.1. Institutions provide readily accessible and clearly structured information about the study programme, mainly about their intended learning objectives and learning outcomes, requirements for applicants, selection criteria, recommended personality requirements, the level of the national qualifications framework, the field of study, the qualification they award, teaching and

The ID of the procedure:

learning rules, the programme's completion conditions, assessment procedures and criteria, programme resources, pass rates, learning opportunities available to students, information about jobs available to successful graduates and graduate's employability.

Self-assessment of compliance

Standard met. All information about the study program is published in the description of the study program. Individual sections are also published on the study program website or special website for Study at faculty, including the graduate profile and educational goals and outcomes of the study program, requirements for applicants (admission procedure), the method of their selection and recommended personal prerequisites, the level of the national qualifications framework, but also on the field of study, awarded academic degree, teaching and learning rules, course information sheets, program conditions, evaluation procedures and criteria, program resources, success rate, student learning opportunities, as well as information on the professions that a successful graduate can perform, and on the employment of graduates of the study program.

References to evidence

[Study program description, recommended study plan and Course information sheets](#)
[Graduate profile, educational goals and outputs of the program - SK](#)
[Graduate profile, educational goals and outputs of the program - EN](#)
[JFM CU website dedicated to Study](#)

SP 10.2. This information is easily accessible students, their supporters, prospective students, graduates, other stakeholders, and to the public in all the languages in which the study programme is delivered. The form the information is available considers special needs applicants and students.

Self-assessment of compliance

Standard met. Information according to SP 10.1 is available in Slovak and English and is freely accessible to the general public through the website of the faculty and university. The most important information concerning the current academic year is also published in the study guide - yearbook.

References to evidence

[Slovak website of JFM CU dedicated to Study](#)
[English website of JFM CU dedicated to Study](#)
[Study regulations – yearbook SK](#)
[Study regulations – yearbook EN](#)

X. Self-assessment of Standard 11 – Ongoing monitoring and periodic review of study programmes

SP 11.1. The institution regularly monitors, reviews, and appropriately modifies the study programme in order to comply with the Study Programme Standards so that the learning objectives and learning outcomes are in line with the needs of students, employers and other stakeholders, and in line with the latest knowledge in the field of study and the technological possibilities, so that the graduate level, by means of achieved learning outcomes, is in line with the required level of National Qualifications Framework and the stakeholders' expectations.

Self-assessment of compliance

Standard met. For the purpose of continuous monitoring, regular evaluation and adjustments of the study program, the Study program board was established within the internal quality system of the university (IR CU No. 23/2021). Proposals of the Study Program Board to modify the study program are then assessed by the Accreditation Board of JFM CU and the Accreditation Board of CU.

References to evidence

[Internal Quality Assurance System of Higher Education at Comenius University in Bratislava \(IR CU No. 23/2021\)](#)

SP 11.2. The monitoring and reviewing of the study programme include obtaining relevant feedback from the programme stakeholders, who also participate in the preparation of the feedback methodology. Students have, at least once a year, the opportunity to comment on the quality of teaching and the teachers of the study programme in an anonymous questionnaire.

Self-assessment of compliance

Standard met. Every year (after each semester), the faculty organizes anonymous student feedback - evaluation of subjects and teachers through AIS2, which aims to obtain information, comments and suggestions for improving the teaching of individual courses. In addition, feedback from graduates (9-12 months after graduation) and employers (once every 3 years) is organized regularly. The results of the feedback are then analyzed at a meeting of the Study Program Board and the Faculty Management. An opinion is also required from the guarantors of individual courses. The results of the feedback surveys are published on the faculty's website.

References to evidence

[Students feedback on teachers](#)
[Students feedback on courses](#)
[Graduates feedback](#)
[Employers feedback](#)

SP 11.3. The feedback results referred to in paragraph 2 are reflected in improvement measures. Students are guaranteed a role in the design of the measures.

Self-assessment of compliance

Standard met. The results of the feedback are then analyzed at a meeting of the Study Program Board (including a student representative) and the Faculty Management (a student representative is also invited) - in accordance with IR CU no. 23/2021 - Internal quality assurance system of higher education at Comenius University in Bratislava. An opinion is also required from the guarantors of individual courses. The results of the feedback surveys are published on the faculty's website.

References to evidence

[Students feedback on teachers](#)
[Students feedback on courses](#)
[Graduates feedback](#)
[Employers feedback](#)
[Internal Quality Assurance System of Higher Education at Comenius University in Bratislava \(IR CU No. 23/2021\)](#)

SP 11.4. The feedback results and the measures taken, and any planned or follow-up activities resulting from the evaluation of the study programme should be discussed with the stakeholders and interested parties and are accessible to the public.

Self-assessment of compliance

Standard met. The results of the feedback are published on the faculty's website after analysis at a meeting of the Study program board (which also includes a student representative) and the faculty management. The measures are listed in the description of the study program and in the minutes of the meeting of the competent authorities.

References to evidence

[Students feedback on teachers](#)
[Students feedback on courses](#)
[Graduates feedback](#)
[Employers feedback](#)

SP 11.5. The study programme is periodically approved in compliance with the formalized processes of the internal system at a period corresponding to its standard length of study.

The ID of the procedure:

Self-assessment of compliance

Standard met. In December 2021, the Internal Quality Assurance System for Higher Education at Comenius University in Bratislava (IR CU No. 23/2021) was approved and has since been implemented, according to which the study program is periodically approved.

References to evidence

Internal Quality Assurance System of Higher Education at Comenius University in Bratislava ([IR CU No. 23/2021](#))