

**COMENIUS UNIVERSITY IN BRATISLAVA
JESSENIUS FACULTY OF MEDICINE IN MARTIN**



INTERNAL REGULATION No. 5/2013

**Directive of the Dean of the JFMED CU
on fees related with the costs for habilitation procedure and
procedure for the appointment of professors**



Martin, February 2013

Pursuant to Art. 22 par. 2 letter. j) of the Statute of JFMED CU in Martin and after being discussed by the Faculty Board of JFMED CU on March 18, 2013, I set this Internal Regulation

**Directive of the Dean of the JFMED CU
on fees related with the costs for habilitation procedure and procedure for the
appointment of professors**

Pursuant to Section 76 paragraph 9 of the Act no. 131/2002 Coll. on Higher Education in the valid wording, University may require the applicant for obtaining the scientific-pedagogical degree of "Associate Professor" and "Professor" a fee to cover the costs for habilitation procedure and procedure for the appointment of professors. Amount of the fee is calculated according to the expenses directly related with the habilitation procedure and procedure for the appointment of professors. The fee does not apply to the applicants who are employed by Comenius University in Bratislava for determined weekly working time.

1. Habilitation procedure

- a) The fee for habilitation procedure is set at 1 300,00 EUR.
- b) The fee is payable in two instalments. The first one, in the amount of 1 000,00 EUR, is due within 30 days after registration of the application for habilitation procedure at the Department for Research Activity of the Dean's Office of JFMED CU in Martin. The second one in the amount of 300,00 EUR is due within 30 days after delivery of the decision of the Scientific Board of JFMED CU on granting the scientific-pedagogic degree of "Associate Professor".
- c) If the Scientific Board of JFMED CU in Martin doesn't grant the scientific-pedagogic degree, the fee is not refunded to the applicant.

2. Procedure for the appointment of professors

- a) The fee for procedure for the appointment of professors is set at 1 400,00 EUR
- b) The fee is payable in two instalments. The first one, in the amount of 1 000,00 EUR, is due within 30 days after registration of the application for appointment procedure at the Department for Research Activity of the Dean's Office of JFMED CU in Martin. The second one in the amount of 400,00 EUR is due within 30 days after delivery of the decision of the Scientific Board of JFMED CU on granting the scientific-pedagogic degree of "Professor".
- c) If the Scientific Board of JFMED CU in Martin doesn't grant the scientific-pedagogic degree, the fee is not refunded to the applicant.

3. This Internal Regulation comes into force on March 18, 2013.

prof. Ján Danko, M.D., PhD.
dean of the JFMED CU in Martin