

	JESSENIUS FACULTY OF MEDICINE IN MARTIN COMENIUS UNIVERSITY IN BRATISLAVA	doc. no.: VP 26/2023
	Statute of the Assessment Committee of the Jessenius Faculty of Medicine in Martin Comenius University in Bratislava	Copy no.: 1 Retention period: 10 y.

INTERNAL REGULATION No. 26/2023

Statute of the Assessment Committee of the Jessenius Faculty of
Medicine in Martin Comenius University in Bratislava.

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Pursuant to Article 18 par. 1 letter b) and Article 35 and Article 36 of the Statute of Comenius University in Bratislava and Article 16 par. 1 letter b) and Article 19 and Article 20 of the Statute of the Jessenius Medical Faculty in Martin (hereinafter referred to as "JFMED CU"), after being discussed by the Board of JFMED CU on May 29, 2023 and approved by the Scientific Board of the JFMED CU on June 15, 2023, I hereby issue the following Statute of the Assessment Committee of the Jessenius Faculty of Medicine in Martin Comenius University in Bratislava.

Art. 1 Introductory provisions

The role of the JFMED CU Assessment Committee is a thorough and objective assessment of pedagogical, scientific, professional performance and moral competence of applicants about:

- a) the scientific and pedagogical degree of associate professor and professor,
 - b) the award of scientific qualification degree I and IIa,
- pursuant to the Act of the National Council of the Slovak Republic No. 131/2002 Coll. on Higher Education as amended, the Principles and Criteria of the CU and JFMED CU, as well as other generally binding valid legal regulations.

Art. 2 Assessment Committee Members

1. Members of the Assessment Committee are appointed by the Dean of the JFMED CU.
2. The Assessment Committee consists of five members:
 - Vice-Dean for Science and Research,
 - three members of the JFMED CU Scientific Board, usually professors proposed by the Dean of the Faculty and approved by the JFMED CU Scientific Board,
 - one member of the JFMED CU Scientific Board appointed *ad hoc* according to the applicant's field of study. This member will be proposed to the Scientific Board of the JFMED CU as the chairperson of the habilitation or inauguration committee in the case of the habilitation procedure of associate professors and the appointment procedure of professors.

Art. 3 Assessment Committee Meetings

1. Meetings of the Assessment Committee are summoned, chaired and declared closed by the Vice-Dean for Science and Research of JFMED CU.
2. Members of the Assessment Committee will get acquainted in advance with the application and all the materials of the applicant through the Department for Scientific and Research Activities of the JFMED CU.
3. Quorum is met, if all members of the Assessment Committee are present, or at least four members are present and the fifth member expresses in writing his/her opinion on the application and the applicant's materials.
4. The Assessment Committee may pass its resolution by general consent or by public vote. The resolution shall be passed if a majority of the members of the committee vote thereon.

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5. Minutes of the meeting of the Assessment Committee shall be drawn up and are signed by all members of the Assessment Committee. The minutes shall be submitted by the Vice-Dean for Science and Research to the Dean of the JFMED CU.
6. Work and activities of the Assessment Committee are managed by the Department for Science and Research.

Art. 4

Final Provisions

1. By this Internal Regulation, the Internal Regulation No. 2/2019 the Statute of the Assessment Committee of the JFMED CU in Martin of March 14, 2019 is cancelled.
2. The Statute of the Assessment Committee may be changed or amended in writing, if necessary, after prior discussion by the Faculty Board and approval by the JFMED CU Scientific Board.
3. This Statute shall enter into force upon approval by the Scientific Board of JFMED CU on June 15, 2023 and become effective on June 16, 2023.

prof. Andrea Čalkovská, M.D., DSc.
Dean of JFMED CU in Martin