	COMENIUS UNIVERSITY BRATISLAVA JESSENIUS FACULTY OF MEDICINE IN MARTIN	Int. doc. No.: VP 2/2017
	Directive on payment conditions for students studying in English	Copy No.: 1 Period of storage: 10 years


INTERNAL REGULATION NO. 2/2017

Directive
on payment conditions for students studying in English at JFMED CU

Elaborated by: Assoc. Prof. RNDr. Erika Halašová, PhD.	On: 1 February 2017	Signature:
Negotiated by: Management Board of JFMED CU	On: 1 March 2017	Signature:
Approved by: Prof. MUDr. Ján Danko, CSc., Dean of JFMED CU	On: 1 March 2017	Signature:
Number of copies: 4 Copy No. 1 - Dean's Secretariat Copy No. 2 - Study Department Copy No. 3 - Foreign Relations Section Copy No. 4 - IMV in English	Valid from: 1 March 2017	Effective from: 1 March 2017

Updates, amendments and additions to the Internal Regulation:

Change No. 1: On: Signature:	Change No. 2: On: Signature:	Change No. 3: On: Signature:
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In accordance with the Internal Regulation of CU No. 23/2008 Directive of the Rector of Comenius University Bratislava regulating the conditions for concluding contracts in connection with the study of foreign students at Comenius University Bratislava, in accordance with Art. 22(2)(j) of the Statute of JFMED CU in Martin and after discussion in the Management Board of the Jessenius Faculty of Medicine of CU in Martin (hereinafter referred to as "JFMED CU") on 1 March 2017

I s s u e

this Internal Regulation on payment conditions for students studying in English (hereinafter referred to as "the Student") at JFMED CU in Martin.


Art. 1

Mechanism for payment of tuition and fees

1. The Student is obliged to pay for each year of study provided under the contract/decision an annual tuition fee in the amount specified in the internal regulation of CU, which determines the amount of tuition fees and fees associated with study at Comenius University Bratislava for the relevant academic year, unless the contract between the Student and JFMED CU provides otherwise.
2. The Student is obliged to pay a fee for material support of the admission procedure in the amount determined by the internal regulation of the CU and JFMED CU for the given academic year.
3. The Student pays the annual tuition fee and the fee for the material support of the admission procedure for the respective academic year always in advance, at the latest on the day of enrolment by wire transfer to the bank account of JFMED CU. Proof of payment of tuition fees shall be presented by the Student on the day of enrolment at the Study Department of the Faculty. If the Student fails to comply with the obligation under Section 71(3)(b) of the Higher Education Act, as amended, he/she ceases to be a student. The payment instruction regarding payments is set out in the Annex to this Directive.
4. The Student can pay the annual tuition fee in two instalments:
 - a) the first instalment - the tuition fee for the winter semester of the academic year at the latest on the day of enrolment in the respective year of study;
 - b) the second instalment - the tuition fee for the summer semester of the academic year at the latest on the first day of the teaching period of the summer semester of the academic year.

Proof of payment of tuition fees (first and second instalments) shall be submitted by the Student to the Study Department, which will include it in the personal file.

5. In the event that a Student defaults in the payment of tuition and fees by the deadlines set forth in paragraph 4 of this Directive, the Students shall not be permitted to attend classes.
6. If the Student fails to pay the arrears of tuition and fees by the deadline specified in the notice pursuant to paragraph 5 of this Directive, he/she will be excluded from his/her studies.

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Art. 2
Tuition and Fee Refund Policy

1. In the event of termination of studies pursuant to Section 66 of the Higher Education Act, the Faculty is not obliged to refund tuition and fees already paid for the current semester of the academic year in which the Student terminated his/her studies.
2. If the Student has been admitted as part of the admission procedure and has previously studied at the Faculty of Medicine, has applied for recognition of the completed courses and, in accordance with Art. 31 of the Study Regulations of JFMED CU, the courses and credits taken have been recognised for him/her, he/she will be charged with the annual tuition fee in the amount specified in the internal regulation of the CU for the given academic year.

Art. 3
Final provisions

1. Upon this Internal Regulation becoming effective, VP No. 40/2016 - Directive on the payment conditions of students studying in English at JFMED CU is repealed.
2. This Internal Regulation shall enter into force and become effective on 1 March 2017.

Prof. MUDr. Ján Danko, CSc.
Dean of JFMED CU in Martin

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Annex

Payment instruction concerning the acceptance of payments (to the credit of the JFMED CU account) issued in accordance with the Guideline of the State Treasury No. 2/2014 dated 18 November 2014:

- SEPA remittance, i.e. remittance in EUR, EU Member States, EEA Contracting Parties, territories that are considered part of the EU and countries that have voluntarily acceded to SEPA (Iceland, Norway, Liechtenstein, Switzerland, Monaco and San Marino) (Payer's bank participating in the SEPA Credit Transfer scheme)*

Mandatory data required for SEPA payment to the credit of the accounts of Jessenius FMED CU in Martin)

Beneficiary's bank:

STATE TREASURY
Radlinskeho 32
810 05 Bratislava
Slovakia

BIC/SWIFT: SPSRSKBAXXX

Beneficiary's account number IBAN:

SK10 8180 0000 0070 0024 4103

Beneficiary's account name:

Comenius University Bratislava Jessenius
Faculty of Medicine in Martin


Beneficiary's address:

Šafárikovo námestie No. 6
P.O. BOX 440
814 99 Bratislava
Slovak Republic

Country code: SK

Remittance information: student's name, tuition fees for ... year

Instructions for fees: SHA (payer/beneficiary)

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2 Correspondent banking - SWIFT, non-SEPA countries

Data necessary for the execution of a cross-border transfer, which does not meet the conditions for SEPA payment, to the credit of the accounts of the Jessenius FMED CU in Martin, through an intermediary bank via the SWIFT network

Beneficiary's bank:

STATE TREASURY
 Radlinskeho 32
 810 05 Bratislava
 Slovakia
 BIC/SWIFT: SPSRSKBAXXX

Beneficiary's intermediary bank:

Vseobecna uverova banka, a.s.
 Mlynske Nivy 1
 829 90 Bratislava
 Slovakia

BIC/SWIFT: SUBASKBXXXX

Beneficiary's account number (IBAN):

SK10 8180 0000 0070 0024 4103

Beneficiary's account name:

Comenius University Bratislava
 Jessenius Faculty of Medicine in
 Martin

Beneficiary's address:

Šafárikovo námestie No. 6
 P.O. BOX 440
 814 99 Bratislava
 Slovak Republic

Country code: SK

Remittance information: student's name, tuition fees for ... year

Instructions for fees: OUR (payer)