

	Jessenius Faculty of Medicine in Martin, Comenius University	IR 44/2022 Copy no.: 1 Archiving for: 10 y.
	Conditions and criteria for the Erasmus+ study stays abroad	

Internal Regulation no. 44/2022

Criteria for being selected and nominated to participate in the
Erasmus+ programme at JFMED CU

IR prepared by: Assoc. prof. Martin Janík, M.D., PhD. Janka Sýkorová	Date: 7.12.2022	Signature:
IR considered by: Management of JFMED CU	Date: 13.12.2022	Signature:
IR approved by: prof. Andrea Čalkovská, M.D., DSc., dean JFMED CU	Date: 13.12.2022	Signature:
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Updates and amendments

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In accordance with Art. 22 par. 2 ps. j) The Statute of the Jessenius Faculty of Medicine in Martin (hereinafter referred to as "JFMED CU"), and after the discussion with the Management Team of the JLF UK on 13.12.2022, I issue this internal regulation, that sets the criteria for the selection process for Erasmus + stays abroad.

Article 1 Criteria for taking part and being selected for the programme

1. Student studying on the following study programmes at the bachelor or masters levels can take part in the Erasmus studying (SMS) + programme:
 - General Medicine
 - Public Health
 - Nursing and Midwifery

Student must be either citizens of Slovakia, EU or EEA/EEC citizens or citizens of accession EU countries and have a **valid temporary residence permit** in Slovakia. Student Erasmus+ applications will be also allocated points based on the internal scale system (see Appendix 1)
2. Students submit their Erasmus + application via the Mobility Online system during the period specified by the Department for International Relations.
3. Each application must be accompanied by:
 - CV
 - Cover letter
 - Language certificate (if required by the receiving institution)
4. A JFMED Selection Committee selects candidates for nominations to partner-institutions based on total number of points scored by each applicants. The Committee also selects substitute candidates to be put on the waiting list, should a place become available through cancellation, etc.
5. The JFMED Selection Committee consists of the Erasmus + Coordinator and Vice-Dean for International Relations, Erasmus+ Administrator, two students nominated by the Students' Senate and members of the JFMED Institute for Languages.
6. The Committee will aim to select a substitute candidate for each selected place. If a substitute candidate cannot fill the cancelled place, another student with the required language competence and one who has passed the selection process can be allocated to the place.
7. All applicants receive information about the results from the selection process by email.

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Article 2 The selection criteria

1. The following criteria govern the selection process
 - a) language skills of the chosen university. The student must be able to demonstrate the language competency as required by the receiving institution by submitting a language certificate (A-levels or other recognised language testing certificate) or be language-tested at the Faculty level
 - b) study results to date
 - c) extra curriculum study activities outside of the study plan
 - d) being an active member of the JFMED medical groups or external medicine related organisations, e.g. Red Cross
2. Each criterion carries a certain number of points (as explained in Appendix 1). An applicant can achieve a maximum of 100 points.
3. The nomination list is compiled in descending order and only those achieving the greatest number of points will be nominated.
4. Should applicants applying for the same host institution achieve the same amount of points; the decision will be made on points achieved in individual criteria in order of a) to d). If the individual criteria carry the same amount of points, the applicant from the higher study year will be given the preference.

Article 3 Final provision

1. By approving this internal regulation, the validity and effectiveness of the previous internal regulation no. 11/2021 Dean's decision - Conditions and criteria for selecting students for stays abroad at JLF UK cease to be valid.
2. This internal regulation is activated on the day of approval and takes effect on December 14, 2022.

prof. Andrea Čalkovská, M.D., DSc.
 dean JFMED CU

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Appendix 1

The Points list (maximum possible points - 100)

a) The language competencies (maximum possible points -30)

- Those with A-levels (copy of certificate will be required) in the required language are automatically awarded 30 points.
- Those unable to provide language certificates will have their language competencies tested by a written or oral exam

b) Study results (maximum possible points - 30)

- study results to date are considered. The minimum of 10 points is awarded to a study average of 2.5. An increase of 1 points is awarded to study results that improve by 0,1 score e.g. 2.4 study score carries 11 points, 2.3 score carries 12 points, etc.
- study results of 1,5 average are awarded extra 2 points and any improvement to the study average by 0,1 point achieves extra two points, e.g. 1.5 study score carries 12 points, 1.4 study score carries 14 points, 1.3 score = 16 points, etc.

c) Extra curriculum scientific activities (maximum points - 20)

- being involved in Student Scientific Activity (ŠVOČ) – 10 points
- presenting at Student Conference – 15 points
- having achieved first, second or the third place at student scientific conference (ŠVK) – 20 points
- having articles published in Slovakian or international scientific papers/magazines – 10 points

d) Out of school activities, involvement in internal JFMED committees (maximum points - 20)

- chair of the student arm of the Academic Senate at JFMED – 10 points
- member of the student arm of the Academic Senate at JFMED – 5 points
- active member of MKM – 10 points
- member of MKM – 3 points
- involvement with other student member organisations – 5 points
- Omphalus Martinensis – 5 points
- Involved with Slovak Red Cross - 5 points
- Having received Rector's or Dean's award – 10 points
- Volunteer within the health system in SVK or abroad – 5 points